

Request Form for Personal Information

Privacy Officer
 Customer Service Department
 Federal Express
 World Business Garden Marive West
 2-6-1 Nakase, Mihama-ku, Chiba-shi
 Chiba 261-7110, Japan

1. Request

In accordance with the Personal Information Protection Act, I request the following concerning my personal information that may be held by Federal Express.

No.	Request Items	Check an applicable box
1	Access to	
	my sales information	
	my billing information	
	my customs clearance information	
	my pick-up and delivery information	
2	Correction	
	Incorrect information: _____	
	Correct information: _____	
3	Suspension of Use (enclose your evidence)	Reason:
		(a) Use of my personal information outside your stated purpose of use
		(b) Obtaining of my information through illegal means
		(c) Illegal transfer of my personal information to the third party

2. Identification

Please find enclosed a photocopy of a piece of my identification (check one):

- (a) driver's license;
- (b) passport;
- (c) health insurance certificate;
- (d) local residence certificate; or
- (e) registered seal.

3. Preferred Mode of Reply

Please send your reply to me by (complete one):

Mail to: _____

Fax to: _____

4. Person to Request

Name: _____

Signature: _____

Address: _____

Telephone: _____

Date of Birth: _____

Date of Request: _____