



Dear Valued FedEx® Customer:

Effective January 22<sup>nd</sup>, 2018, a **Third Party Billing Surcharge** will apply to shipments that are billed to a third party. The surcharge will be charged to the third-party payer. Please see the FedEx Service Guide for the definition of a Bill Third Party shipment.

- For all FedEx Express and FedEx Ground U.S. and international services, the surcharge is 2.5% of total shipment charges.
- Total shipment charges includes transportation charges, surcharges and additional fees; but does not include duties, taxes and ancillary clearance service fees.
- The Third Party Billing Surcharge applies when an account unrelated to the shipper, as solely determined by FedEx, is billed as third party for the shipment.

We invite you to check our operation schedules during the festivities in order to coordinate in advance your shipping needs and thus exceed your customers' expectations.

We thank you as always for your trust in FedEx and wish you happy holidays.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Miller".

Donald J. Miller  
Vice President Marketing  
Latin America & Caribbean Division  
FedEx Express