



SIGNATURE RELEASE AUTHORIZATION AND INDEMNIFICATION AGREEMENT FOR RECIPIENTS

THIS AGREEMENT is entered into this _____ day of _____, 20_____, between Federal Express Services (M) Sdn Bhd, its subsidiaries, related companies, affiliates, agents and contractors ("**FedEx**") and _____ ("**Recipients**").

RECITALS:

FedEx provides a high priority package delivery service that requires a signature to be obtained upon the delivery of a shipment as evidence of receipt.

However, the Recipient requires packages be delivered by FedEx to a designated location(s) without a signature being obtained.

THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants contained herein, the parties hereto agree as follows:

- A. The Recipient agrees that FedEx may leave and release packages at the location designated below without a signature being required.
- B. The Recipient agrees that the issue by FedEx of a delivery receipt noting the designated location of delivery and the Release Number set out below shall constitute proof of delivery in accordance with the Recipient's instructions and the air waybill.
- C. The Recipient shall not hold FedEx liable for any loss or damage to packages so left or released and shall indemnify FedEx against and hold it harmless from all claims for liability, including any expenses related thereto, and further including any attorney's fees or other litigation costs, arising by reason of loss or damage to any packages handled by FedEx under the terms of this Agreement.
- D. Either party may terminate this Agreement by giving the other party not less than seven (7) calendar days' written notice.
- E. The Recipient will not hold FedEx liable for failing to comply with any of these instructions in this Agreement.

This Agreement shall not be binding on the parties until written approval has been entered below.

RECIPIENT FULL NAME	RECIPIENT SIGNATURE	JOB DESIGNATION	DATE
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COMPANY NAME _____

ADDRESS _____

PHONE NUMBER _____ FAX NUMBER _____

SECURE LOCATION WHERE PACKAGES ARE TO BE DELIVERED

(e.g. mail box, building security office, slip under the door, another address within your residential estate or industrial area)

Referred by: _____

FedEx Employee Name	Employee ID#
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For FedEx Internal Use Only

APPROVED/DISAPPROVED BY:

STATION MANAGER NAME & SIGNATURE	EMPLOYEE ID#	COSMOS RELEASE # (IF APPLICABLE)
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