



# FedEx® Electronic Trade Documents New Features Guide 2017

## FedEx Electronic Trade Documents Overview

**FedEx Electronic Trade Documents (ETD)** is an international shipping solution that allows you to submit your customs documentation electronically, enabling an earlier broker review of your customs documents. That means we'll notify you promptly about any missing information, or if any additional documentation is needed. You'll also get additional time to resolve any potential shipment issues, reducing the risk of shipments getting held up in customs.

## Shipping Enhancements for FedEx Electronic Trade Documents

FedEx Electronic Trade Documents customers will now have two options for completing customs documents. First, **FedEx Electronic Trade Documents (ETD)**, our existing paperless option, is available for countries that accept electronic submission of paperwork for customs clearance. It is not necessary to print and attach paper copies of the documents for ETD shipments.

- If you take advantage of the Commercial Invoice generated by FedEx for countries that accept such documents, FedEx will upload the Commercial Invoice automatically for you.
- If you create your own Commercial Invoice, you can browse and upload the document from your default file location.
- If you submit a Pro Forma Invoice you do not need to submit a Commercial Invoice, as well. If you have questions regarding Pro Forma or Commercial Invoices, go to [fedex.com/GTM](https://fedex.com/GTM) for more information.



View a list of ETD countries that allow all customs documents to be submitted electronically at [images.fedex.com/international/pdf/FedExElectronicTradeDocuments\\_Coverage\\_Final.pdf](https://images.fedex.com/international/pdf/FedExElectronicTradeDocuments_Coverage_Final.pdf).

The list is subject to change, based on updates to country requirements.

## Shipping Enhancements for FedEx Electronic Trade Documents *(cont'd)*

“ETD” will display on the label when the shipment is going to a country that allows all of the required customs documents for that country to be submitted electronically.

The second option is **Electronic with Originals (EWO)**, which enables you to seamlessly upload your customs documents for countries that require paper copies for customs clearance when you use ETD. By uploading the documents for these shipments, you will have the benefit of an early broker review of your documentation, which provides advance notice for you to resolve potential issues with the paperwork and further minimizes the chance of missing paperwork from occurring. You will still need to print and attach the customs documents to the shipment to comply with regulatory requirements.\*

- If you take advantage of the Commercial Invoice generated by FedEx, FedEx will upload the document automatically for you and will systematically print the label and required number of copies.
- If you create your own Commercial Invoice, you can now browse and upload the document from your default file location. If any paper copies are needed, you will be notified as to how many copies of the paperwork to print and attach to your shipment.
- If you submit a Pro Forma Invoice you do not need to submit a Commercial Invoice, as well. If you have questions regarding Pro Forma or Commercial Invoices, go to [fedex.com/GTM](https://www.fedex.com/GTM) for more information.

“EWO” will display on the label when the documents have been submitted electronically and paper copies have been placed in the pouch. This will also reduce the number of documents that need to be printed.

### **Customs documentation can be electronically uploaded with the following special handling and service options:**

- Dry Ice
- Dangerous Goods
- Hazardous Materials

### **Additional FedEx Ship Manager® Software customer improvements:**

- .xlsx (Excel) and .docx (Word) formats now accepted
- ETD file name length limit has been extended from 30 to 244 characters for Internet Explorer and to 255 characters for all other web browsers
- Maximum upload file size increased from 1mb to 5mb

*\*Remember to apply a signature to all documents whether it is an original signature on paper documents or a signature image to electronic documents.*

