



Customer Administrative Services, P.O BOX 262682, Plano, TX 75026-2682

Customer Service: 1-800-488-3705 or cas.webmaster@fedex.com
Account Representative: Customer Administrative Svcs
Send Billing Inquiries to: FedEx Office, P.O. Box 262682, Plano, TX 75026-2682
Federal ID Number: 77-0433330
www.fedex.com

Your Commercial Account Statement

Account Number: 0000009999

ABC COMPANY
123 MAIN ST
SOMEWHERE, TN 12345

Statement Date: May 31, 2009

Important Message

Enjoy the convenience of account access 24 hours a day, 7 days a week with FedEx Office Billing Online, View, download, manage and pay your statements online. Effective February 2010, you will no longer receive invoice copies by mail. Enroll today! fedex.com/officebillingonline

Table with 2 main columns: ACCOUNT SUMMARY and PAYMENTS RECEIVED. Rows include Current, 31-60 Days, 61+ Days, Total Due, and Upon Receipt with corresponding dollar amounts and dates.

Table with 7 columns: Date, Invoice No., Authorized User, Reference/P.O. No., Current 0-30 Days, Past Due 31-60 Days, Past Due 61+ Days. Includes a row for 05/07/09 and a summary row for SUBTOTALS and TOTAL DUE.

Please note that if the balance is not paid in full by 06/30/09 your account may be assessed a late fee charge of \$25.00

Have you changed your company name? Company name and ownership changes can be submitted either on your NEW company letterhead or by completing a new account application. Please call the toll-free number listed above for details about what information is required to update your account.

Detach here and return coupon with your payment



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Account Number: 0000009999

Total Due: \$54.72

Date Due - Upon Receipt

Amount Enclosed

Please note address or telephone changes below:

Please write your account number on your check and make check or money order payable to:

ABC COMPANY
123 MAIN ST
SOMEWHERE, TN 12345

FEDEX OFFICE
CUSTOMER ADMINISTRATIVE SERVICES
P.O. BOX 672085
DALLAS, TX 75267-2085

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