



An office away from the office for your guests



“Prior to FedEx Office running our business center, we were operating at a loss. Not only are we turning a profit, but our guest experience has increased dramatically as well.”

Stu Damon
General Manager
Marriott Wardman Park



Turn Your Business Center Into a Profit Center

Your business center is one of the most important conveniences you offer. When meeting planners, exhibitors and guests can get all their business needs met in one place, they're more likely to spend in your facility, increasing your revenue stream.

FedEx Office is the leading provider of document solutions and business services to the convention and hospitality industry. We provide the outstanding customer service, robust portfolio of products and services, and 24-hour behind-the-scenes support to help your business center realize its full potential.

Our dedicated consultants can show you how to transform business services from just an amenity to an integral part of what differentiates your property. From state-of-the-art business services for your guests, to on-the-spot support for your team, FedEx Office is committed to your property's success.



Give Your Guests the Services They Want

Meeting planners, exhibitors and attendees have specific needs that FedEx Office can help your business center fulfill.

Custom documents. Your center can copy, print and bind presentations, offering a range of finishing options, and handle full-color flyer and brochure orders on site.

Signage solutions. You can assist guests with large-format color printing for signs, and offer a variety of banner styles for trade show booths or meeting rooms.

Logistics services. Your center can pack and ship signage, event materials, luggage, and more, to and from residences anywhere in the world. FedEx Ground and FedEx Express offer reliable service options to fit guests' timelines.

Get the Business Support You Need

When you collaborate with FedEx Office, you receive wraparound support to help you make the most of your business center.

Off site. We assign a business development advisor who builds an ongoing relationship with your property and works with you to implement your FedEx Office business center.

On site. Our sales representatives work as an extension of your event service staff to maintain your event calendar and assist exhibitors and planners. Customer service specialists manage business center operations and advise guests on FedEx OfficeSM services.

Online. We help market your property through a dedicated page on our conventions Web site where event planners and exhibitors can place online orders to your business center.



Boost Your Business Center's Performance

We work with you to optimize business center results and help your property meet business objectives.

Customized operations expertise. FedEx Office provides trained, on-site team members on a flexible schedule, 24 hours a day, 7 days a week, and we source, install and maintain your equipment, so you don't have to think about it.

Experienced design consulting. Because our centers are company-owned, we can bring efficiencies to the task of building and stocking your business center while respecting your property's unique design features.

Extended digital network. We can connect your business center digitally with more than 1,800 other centers throughout the U.S. as well as with specialty facilities that handle big jobs or special requirements.

Our Environmental Commitment

Our priorities go beyond delivering success. We integrate sustainable business practices into our daily operations and continually set goals that challenge us to increase efficiencies and reduce waste.

Paperless solutions. FedEx OfficeSM Print Online efficiently transmits digitized information to save time and resources during the ordering process.

Recycled paper options. Approximately 75 percent of our paper products contain recycled content, and we offer more than 50 varieties of post-consumer recycled paper, conserving 18,500 tons of wood annually.*

*According to life-cycle calculations by the Environmental Defense Fund.



We're on Your Team

Go to [fedex.com/conventions](https://www.fedex.com/conventions) to find out more about how we can work together to help your business center work harder — for you and your guests.