

PART I: DISCLAIM

1. Tracking Number: _____ Date (MM/DD/YYYY): _____

Select either option A or B below. If you select either option A or B to disclaim, you must enter the intended use code and description but you do not need to continue with completing the rest of the form.

2. Option A – Product is not regulated by this agency

Option B – Data is not required per agency guidance

Intended Use Code: _____

Intended Use Code: _____

Description: _____

Description: _____

PART II: PRODUCT & CERTIFICATION INFORMATION (REQUIRED)

3. Certification Exists? Yes No 4. Choose which certification: CPC – Children’s Product Cert. GCC – General Cert. of Conformity

5. Product ID/SKU/Product Code/Model Number/Serial Number/Registered Number: _____

6. Product Name: _____ 7. Cert. Entity Co. Name: _____

8. Cert. Entity Address: _____

9. Cert. Entity Point of Contact Name: _____ 10. Certifying Entity Point of Contact Email Address: _____

11. Is this a children’s product? Yes No _____

If yes, complete lines 12-14. If not, complete lines 15-17. One of the sections must be completed. In addition, complete lines 18 and 19 regardless of if your item is a child’s product or not.

Children’s Product Laboratory Information (Independent 3rd Party Lab or ITL):

12. ITL Name: _____ 13. ITL Party Name: _____

14. ITL Party Address: _____

Non- Children’s Product Laboratory Information:

15. Lab Name: _____ 16. Lab Party Name: _____

17. Lab Party Address: _____

18. Date of Lab Testing (MM/DD/YYYY): _____ **19. CPS Rule Citation or Exclusion (can be completed for either GCC or CPC) _____

PART III: MANUFACTURER INFORMATION (REQUIRED)

20. Manufacturer Name: _____ 21. Manufacture Date (MM/DD/YYYY): _____

22. Manufacturer Address: _____

23. Manufacturer Phone #: _____ Email Address _____

PART IV: ADDITIONAL DETAILS (OPTIONAL)

24. Brand Name: _____ 25. Model Color: _____

26. Model Description: _____ 27. Model Style: _____

28. Lot Number(s): _____ 29. Registry ID: _____ 30. Lab Report ID: _____

31. Lab Report URL: _____ 32. Access Key to Lab Test Report: _____

33. Small Batch ID # _____

PART V: CERTIFIER INFORMATION (REQUIRED)

34. Certifier Company Name: _____ 35. Certifier Title: _____

36. Certifier Name: _____ 37. Certifier Phone Number: _____

38. Certifier Email Address: _____ 39. Date (MM/DD/YYYY): _____

40. Certifier Signature: _____

NOTE: If more than one laboratory, provide additional lab details on a separate sheet. If more than one citation/exclusion, provide additional details on a separate sheet. Certifier Party is the responsible party for CPSC information and data.