



Get a fedex.com User ID



1. Link to fedex.com User ID registration page

Step 1

Open Browser
and Enter
fedex.com and
Click **Signup /**
Login

Step 1a

Click **"CREATE
USER ID (FOR
EXISTING
CUSTOMERS)"** link

The screenshot shows the FedEx homepage. The top navigation bar includes links for Shipping, Tracking, Support, and Account. On the right, there is a 'Sign Up/Login' button with a user icon and a search icon. Below this, a dropdown menu is visible with the following options: 'LOGIN', 'CREATE USER ID (FOR EXISTING CUSTOMERS)' (highlighted with an orange box), and 'OPEN AN ACCOUNT'. The main content area features a 'Welcome to FedEx' message, three service tiles (RATE & TRANSIT TIMES, TRACK, SHIP), and a tracking section with a 'TRACKING ID' input field and a 'TRACK' button.

Step 2

Enter a User ID
and Password,
choose a **"Secret
Question"** and
enter your
contact
information.

The screenshot shows the 'fedex.com Login Registration' form. The form is divided into three sections: '1 Contact Info', '2 Account Info', and '3 Confirmation'. The 'Contact Info' section is currently active. It includes fields for 'Login Information' (Create a User ID, Create a Password, Re-enter Password), 'Your Secret Question' (Secret Question, Secret Answer), and 'Contact Information' (First Name, Last Name, Company, Country/Territory, ZIP/Postal, Address 1, Address 2, City, State/Province, Email, Re-enter e-mail, Phone #, Fax #). The 'Terms and Conditions' section at the bottom includes a checkbox for receiving information about FedEx via e-mail and a 'I Accept' button.

Step 2a

Click **"I Accept"**
button to
complete first
step of
registration



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2. Link Login with FedEx Account

Step 3

Enter FedEx account number and Click "Continue" button

The screenshot shows the 'fedex.com Login Registration' page, specifically the 'Account Info' step. The page has a purple header with the FedEx logo and a progress bar with three steps: 1 Contact Info, 2 Account Info (current), and 3 Confirmation. Below the header, a message states: 'This fedex.com service requires a nine-digit FedEx account number. Please indicate which FedEx account you would like to use with this service.' Under the heading 'Your FedEx account', there are two options. The first option, 'Enter a nine-digit FedEx account number:', is selected with a radio button and has an adjacent text input field. Below this is a second option, 'Nickname this account (optional):', with an adjacent text input field labeled 'Enter Account Nickname'. At the bottom right, there are two buttons: a grey 'Cancel' button and a purple 'Continue >>' button.

3. Complete Registration

The screenshot shows the 'fedex.com Login Registration' page, specifically the 'Confirmation' step. The page has a purple header with the FedEx logo and a progress bar with three steps: 1 Contact Info, 2 Account Info, and 3 Confirmation (current). Below the header, a message states: 'Your Registration is Complete! Thank you for registering for FedEx Ship Manager on fedex.com. You will receive an email confirming your registration shortly. You can use your fedex.com Login to access any of our online services.' Below this message, there are two buttons: a grey 'This is your fedex.com user ID createFCL' button and a white 'Start Using FedEx Ship Manager' button with a right-pointing arrow. The 'Start Using FedEx Ship Manager' button is highlighted with an orange border. Below the buttons, there is a link: 'Sign up for FedEx InSight® to monitor all your shipping and receiving activity'. At the bottom, under the heading 'For Your Reference', there is a message: 'If in the future you forget your password, click on "Forgot your password?" on the login page. You can access and update your profile at any time by clicking [My Profile](#).'

Step 4

Click **Start Using FedEx Ship Manager™** at **fedex.com**