



FedEx China Import Customs Declaration Customer Guidance

To make your import Customs Declaration smoothly processed, please kindly provide the relevant information or submit necessary documents according to the category of the shipment.

*Note: This guidance is for reference only, and the import declaration documents required for each shipment are subject to the actual requirements by local Customs.

Tips:

According to the provisions of Notice 1712, the following items are prohibited from entry by mail (except for those approved by relevant administrative departments of the country and with a quarantine certificate issued by the official agency of the exporting country or region):

1. Animals and their products, including but not limited to meat, eggs, milk and their products, aquatic animal products, etc.
2. Plants and their products, including but not limited to fresh fruits, vegetables, seeds and seedlings, organic cultivation media, etc.
3. Others, including but not limited to bacteria, blood and its products, animal carcasses, specimens, soil, genetically modified biological materials, etc.

Document (Category A)

- Documents of no business value (except documents that are taxable according to laws, administrative regulations, and relevant provisions of the State).
- For document shipment, customers only need to prepare the FedEx International Air Waybill.

Required Document	Copy	Remark
FedEx International Air Waybill	1	Click here to learn how to ship online.

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Personal Effects (Category B)

- Personal effects refer to the unaccompanied baggage for personal use and within a reasonable amount, gifts from family and friends, and other personal items.
- The shipping requirements for personal effects in the General Customs Notice No. 43 of 2010 are as below:
 - A. Personal effects sent from/to Hong Kong SAR China, Macau SAR China, and China Taiwan are limited to RMB 800 per shipment.
 - B. Personal effects sent from/to the other countries and regions are limited to RMB 1,000 per shipment.
 - C. Shipments exceeding the value limit should be returned to the origin, or the shipper should declare according to the local Customs requirements. If the shipment exceeds the value limit but only contains one inseparable item, the shipper can declare as Personal effects according to the local Customs requirements.
- For import clearance of personal effects, customers can provide the following information and documents in the Customs Clearance Information Management System (CMS) , click [here](#) for more guidance.

Required Document	Copy	Remark
FedEx International Air Waybill	1	Click here to learn how to ship online.
Commercial Invoice	1	<ol style="list-style-type: none">1. Please use standard English to fill in. Click here to see the template.2. Please make sure the shipment description is complete and the declared value should not exceed the limit.3. If there are multiple items, the invoice should list out the product name, amount and weight of each item.
Basic information of Air Waybill		Including: document type, document number, postal code, address

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Package Details of Air Waybill		Including: basic information of items, tax operations, package special instructions
Identity Card/Passport	1	<ol style="list-style-type: none"> 1. Shipper's name on the Air Waybill and commercial invoice should be the same. 2. ID card (provided by Chinese citizens): original and photocopy on both sides. 3. Passport (provided by non-Chinese citizens): original and photocopy (photo page, passport number page, recent-entry stamp page and visa page).
Item price voucher	1	<ol style="list-style-type: none"> 1. Online shopping: screenshots of orders, proof of payment 2. In-store purchase: invoice 3. Gifts from family and friends: screenshots of the same items on the official website or large shopping sites <p>Note: All screenshots must include the URL</p>
Supporting documents	1	<ol style="list-style-type: none"> 1. Optional, click here for more guidance 2. File no larger than 5 MB
Customer electronic signature		

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Low-value Shipment (Category C)

- Low-value shipment definition:

Low-value shipment refers to goods with value less than RMB 5,000 (excluding shipping, insurance, and miscellaneous expenses), except for those that meet one of the following conditions:

- A. Involving license control.
- B. Need export rebates, export proceeds, or import payment.
- C. Require inspection and quarantine in accordance with the law under the general trade supervision.
- D. Require quarantine at the port in accordance with the law under the sample advertising products supervision.

➤ For low-value shipment, customers only need to provide declaration information and no additional customs clearance information is required.

Required Document	Copy	Remark
FedEx International Air Waybill	1	Click here to learn how to ship online.
Commercial Invoice	1	<ol style="list-style-type: none">1. Please use standard English to fill in. Click here to see the template.2. Please make sure the shipment description is complete and the declared value should not exceed the limit.3. If there are multiple items, the invoice should list out the product name, amount and weight of each item.

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High-value Shipment (Category D)

- High-value shipment definition:
 - A. Customs declare value is higher than RMB 5,000; or
 - B. customs declare value is less than RMB 5,000 but the quantity is over limit (out of 'Sample' scope); or
 - C. the Customs or the shipper requests to process official declaration; or quarantine conditions require official declaration; or special goods (such as auto parts) require official declaration.

Required Document	Copy	Remark
FedEx International Air Waybill	1	Please use standard English to fill in. Click here to see the template.
Commercial Invoice	1	<ol style="list-style-type: none">1. Please use standard English to fill in. Click here to see the template.2. Please make sure the shipment description is complete and the declared value should not exceed the limit.3. If there are multiple items, the invoice should list out the product name, amount and weight of each item.
Entrust Letter of Customs Declaration	1	<p>(Only applicable to Customs declaration through Shanghai Pudong Airport or Capital International Airport)</p> <ol style="list-style-type: none">1. If the recipient does not have the certificate to process import and export declaration, agency agreement and the letter of entrustment from an

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		<p>entity with the certificate to conduct import and export declaration should be provided.</p> <p>2. Fill in the template according to local Customs requirements:</p> <ul style="list-style-type: none"> • Customs declaration through Shanghai Pudong Airport: click here; • Customs declaration through Capital International Airport: click here.
Electronic Entrust Letter of Customs Declaration	1	<ul style="list-style-type: none"> • Click here for more guidance for Customs declaration through Guangzhou Baiyun Airport. • Click here for more guidance for Customs declaration through Shenzhen Bao'an Airport. • Click here for more guidance for Customs declaration through Capital International Airport. • Click here for more guidance for Customs declaration through Shanghai Pudong Airport.
Declaration Data Confirmation	1	<p>Fill in the template according to local Customs requirements:</p> <ul style="list-style-type: none"> • Customs declaration through Shanghai

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		<p>Pudong Airport: click here;</p> <ul style="list-style-type: none"> • Customs declaration through Capital International Airport: click here; • Customs declaration through Guangzhou Baiyun Airport: click here; • Customs declaration through Shenzhen Bao'an Airport: click here.
Contract/Purchase Order	1	<p>Only applicable to supervision method: general trade, and sample advertising products (Remittance require)</p> <p>Click here for more guidance.</p>
Packing List	1	<p>Click here for more guidance.</p>
Application Form	1	<p>Only applicable to supervision method: no commercial value for import & export.</p> <ul style="list-style-type: none"> • Customs declaration through Shanghai Pudong Airport: click here; • Customs declaration through Capital International Airport: <ol style="list-style-type: none"> 1) Custom Value Statement 2) Pricing Description 3) Application for Simplified Valuation Procedures 4) Receiving Statement 5) Gift Statement

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		<ul style="list-style-type: none"> • Customs declaration through Guangzhou Baiyun Airport: click here. • Customs declaration through Shenzhen Bao'an Airport: Document is not required.
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