



FedEx Invoice Format – Key Changes

Background

We are introducing **Customer Account Level Charges**, which are fees directly applied to a customer's account.

These charges may or may not be explicitly linked to specific transportation activities or air waybills (AWBs). They are classified under the broader category of **Non-Transportation Charges (Express Related Charges)**, which includes both **Retail Charges** (e.g., pickup fees) and other **Customer-Level Charges** (e.g., overage or deficit fees).

Summary Page

Current Invoice:

The current invoice summary page shows a 'Summary by Charge Type' table. A red box highlights the 'Express Charges' section, which is currently empty. The table includes columns for 'Number of Shipments (Quantity)', 'Freight Charges', 'Base Discount', 'Other Charges', and 'Total'. The 'Grand Total' is listed as PHP 184,548.10.

Summary by Charge Type	
Number of Shipments (Quantity)	21
Freight Charges	407,533.00
Base Discount	(225,533.80)
Other Charges	2,481.90
Total	184,548.10
Grand Total	PHP 184,548.10

Future Invoice:

The future invoice summary page introduces a new 'Express Related Charges' section. A red box highlights this new section, which includes 'Express Charges' and 'Express Related Charges'. The 'Express Charges' section is currently empty, while the 'Express Related Charges' section shows a total of 483.07. The 'Grand Total' is listed as PHP 360,639.97.

Summary by Charge Type	
Express Charges	
Express Related Charges	
Number of Shipments (Quantity)	16
Freight Charges	317,304.95
Other Charges	42,831.95
Total	360,136.90
Express Related Charges	483.07
Grand Total	PHP 360,639.97

1. Express Charges

- A new subtitle will be introduced to clearly distinguish the current transportation charges section on the invoice.

2. Express Related Charges (This is a new section)

- This section will clearly present **non-transportation charges** as a separate line item on the invoice.
- Each fee will be **individually itemized and totaled**, displaying both the **charge name** and the **corresponding amount** for full transparency.

Details Page

Current Invoice:

REPRINT

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Account Number

Account Name

Date

Invoice Number

Detail by Payment Type (Description)

Ship Date

06/14/2023

Sender (NYL)

Recipient (CTIA)

AS Waybill Number

3

Service Type

50.8 kg

Weight

50.8 kg

Freight Charges

3,114.00

Bill To

Consignee

Deductions

(13,629.10)

Shipper Reference

HARDCS

Base Discount

7,484.90

Delivery Information

06/20/2023 09:33

Total (Unit Cost)

CITOMALCN

Package Details

Trackage ID

Rated Weight

Rated Weight Type

16.7 kg

FedEx captured weight

17.1 kg

FedEx captured weight

Future Invoice:

Account Number

Account Name

Date

Invoice Number

Express Charges

Detail by Payment Type (Description)

Ship Date

06/15/2023

Sender (NYL)

Recipient (CTIA)

AS Waybill Number

3

Service Type

50.8 kg

Weight

50.8 kg

Freight Charges

3,325.00

Bill To

Consignee

Deductions

(13,629.10)

Shipper Reference

HARDCS

Base Discount

7,484.90

Delivery Information

06/20/2023 09:33

Total (Unit Cost)

CITOMALCN

Package Details

Trackage ID

Rated Weight

Rated Weight Type

16.7 kg

FedEx captured weight

17.1 kg

FedEx captured weight

Express Related Charges

Detail by Transaction ID

Transaction ID

12345678901

Ship Address

12345678901

Base Service

On-Call Pickup

Request Created Date

06/15/2023

Requested Pickup Date

06/15/2023

Requester

06/15/2023

Bill To

Requester

Same Day Pickup Non-FedEx (On-Call)

10.00

Fuel Surcharge

Fuel Surcharge applied at a rate of 11.25%

10.00

Total

20.00

Transaction ID

12345678902

Ship Address

12345678902

Base Service

On-Call Pickup

Request Created Date

06/15/2023

Requested Pickup Date

06/15/2023

Requester

06/15/2023

Bill To

Requester

Same Day Pickup Non-FedEx (On-Call)

10.00

Fuel Surcharge

Fuel Surcharge applied at a rate of 11.25%

10.00

Total

20.00

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Ship Address

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Base Service

On-Call Pickup

Request Created Date

06/15/2023

Requested Pickup Date

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Requester

06/15/2023

Bill To

Requester

Same Day Pickup Non-FedEx (On-Call)

10.00

Fuel Surcharge

Fuel Surcharge applied at a rate of 11.25%

10.00

Total

20.00

Subtotal:

(PHP) 483.07

3. Express Charges

- A new subtitle (“**Express Charges**”) will be listed under the current transportation charges section.

4. Express Related Charges

- A dedicated subtitle will identify the new Non-Transportation Charges section.

5. Details by Transaction ID under “Express Related Charges”

- Each non-transportation charge will be listed with specific details, which may vary depending on the charge type. (See the mockup above for a sample layout of overseas pickup charges.)

FedEx Invoice Format – Key Changes (Version 08182025)