

# Introducing Collaborative Shipping

*An elevated new pickup experience in  
FedEx Ship Manager<sup>®</sup>*

**FedEx**<sup>®</sup>





# What exactly is Collaborative Shipping?

Collaborative shipping is a feature in FedEx Ship Manager®. It's a way of scheduling pickups online where the receiver is usually a FedEx customer and the shipper may not be.

Essentially, collaborative shipping is a handy way to import shipments from different countries.



## How does it work?

First, the receiver fills in the shipment form in the tool — this form is then shared with the shipper to complete.

The shipper fills in the rest of the information, specifying how they want the shipment picked up. They can do all of this without a FedEx account or the receiver's account number.



### **Speeds up online pickups**

You don't need to schedule a pickup by phone anymore. It can be done online in just a few clicks.



### **Reduces missed pickups**

The shipper chooses exactly how and when they want the package picked up, which reduces the risk of missed pickups.

# Step-by-step guide

1. First, the receiver goes to the **CREATE SHIPMENT** page
2. In the top left corner, the receiver then selects **Import shipment** from the dropdown menu
3. The receiver fills in the shipment details
4. To share the form with the shipper, the receiver clicks **SHARE**

2.

1.

3.

4.

The screenshot shows the FedEx Ship Manager interface. The top navigation bar includes the FedEx logo and links for 'Ship International', 'Track International', 'Domestic Services', and 'Support'. The main header shows 'FedEx Ship Manager' and 'Create shipment'. A dropdown menu is open, showing 'Import shipment' selected. The left sidebar contains a menu with options: 'CREATE SHIPMENT', 'BATCH SHIPPING', 'SHIPMENTS', 'E-COMMERCE', 'PICKUPS', 'ADDRESS BOOK', 'SHIPMENT PROFILES', 'SETTINGS', and 'HELP'. The main content area is titled 'Import shipment' and includes a 'SELECT SHIPMENT PROFILE' dropdown. The form is divided into several sections: 'Deliver to', 'Receive from', 'Package details', 'Package contents', 'Service details', 'Pickup/drop-off', 'Billing details', and 'Add shipment notifications'. The 'Package details' section includes a table with columns for 'PACKAGING', 'WEIGHT', 'DIMENSIONS', and 'PACKAGE OPTIONS'. The 'Package contents' section includes a table with columns for 'DESCRIPTION', 'HS CODE', 'MADE IN', 'QUANTITY', 'WEIGHT', and 'CUSTOMS VALUE'. The 'Service details' section shows 'Ship date' as 'Monday, April 21, 2025' and 'Selected service' as 'FedEx International Economy'. The 'Billing details' section shows 'BILL TRANSPORTATION COST TO' and 'BILL DUTIES, TAXES AND FEES TO' both set to 'My account'. The 'Add shipment notifications' section has a checkbox labeled 'Add shipment notifications'. The 'Expected delivery' section shows 'Not available'. The 'Estimated total cost' section shows 'Contract rate' and 'Standard rate'. The 'Share' button is highlighted in orange. The bottom of the page contains a disclaimer and a 'Finalize' button.

FedEx Ship Manager | Create shipment

Import shipment

SAVE RESET FORM SHIPMENT PROFILES VIEWS

CREATE SHIPMENT

BATCH SHIPPING

SHIPMENTS

E-COMMERCE

PICKUPS

ADDRESS BOOK

SHIPMENT PROFILES

SETTINGS

HELP

SELECT SHIPMENT PROFILE

Deliver to

Receive from

John Greene, Floral Fleece - MEMPHIS, TN, United States

Package details

PACKAGING	WEIGHT	DIMENSIONS	PACKAGE OPTIONS
1 x Your packaging	10 kg	-	-

Total packages: 1 Total weight: 10 kg

Package contents

DESCRIPTION	HS CODE	MADE IN	QUANTITY	WEIGHT	CUSTOMS VALUE
Testing samples		CN	1 PCS	10 kg	\$100.00

Shipment purpose: Invoice for customs

Commercial: I will create my own invoice

Service details

Ship date: Monday, April 21, 2025

Selected service: FedEx International Economy

Pickup/drop-off

PICKUP/DROP-OFF

Billing details

BILL TRANSPORTATION COST TO: My account

BILL DUTIES, TAXES AND FEES TO: My account

Add shipment notifications

Expected delivery: Not available

Estimated total cost

Contract rate

Standard rate

View breakdown

By clicking 'Finalize' I accept the Terms of Use of the FedEx website and the FedEx Express Terms and Conditions of Carriage. The FedEx Express Terms and Conditions of Carriage of the origin country apply to all shipments.

SHARE SAVE FINALIZE





# Want to learn more?

Contact your FedEx Sales representative for more information.

## Please note

Shipments initiated through the 'Create Import Shipment' feature are governed by the terms and conditions of the country they're being shipped from — bear in mind these conditions vary from country to country.

With regard to payment, the party who initiates the shipment is liable for all charges and fees, including any special handling fees and duties and taxes.

For more information, please take a look at the contract of carriage or reach out to your local FedEx office.

