

FedEx Express UK Limited
Customer Financial Services
Express House
Holly Lane
Atherstone, CV9 2RY

Instruction to your Bank or Building Society to pay by Direct Debit

Service User Number

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Please complete this form to instruct your bank to pay FedEx Express by direct debit for your international shipments. To instruct your bank to pay FedEx UK by direct debit for your domestic shipments please complete a FedEx UK direct debit instruction - a copy of which is available from your FedEx Sales representative or by calling us on 03456 070809. Please fill in the whole form using a ball point pen and send it to the address above.

Name(s) of Account Holder(s)

Bank / Building Society account number

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Branch Sort Code

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Name and full address of your Bank or Building Society

To: The Manager	Bank / Building Society
Address	
Postcode	

FedEx Express Reference

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FOR FEDEX EXPRESS UK LIMITED OFFICIAL USE ONLY
This is not part of the instruction to your Bank or Building Society

Instruction to your Bank or Building Society

Please pay FedEx Express UK Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with FedEx Express UK Limited and if so, details will be passed electronically to my Bank / Building Society.

Signatures

Date

Company Name

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Banks and Building Societies may not accept Direct Debit Instructions for some types of account

FXE_DD_04/2018

This guarantee should be detached and retained by the Payer



The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit FedEx Express UK Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request FedEx Express UK Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by FedEx Express UK Limited or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when FedEx Express UK Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.