Understanding your FedEx invoices



### Invoice breakdown

Our invoices detail charges, surcharges and discounts.

#### Contact/Bank Information Electronic Funds Transfer (EFT)

Account Name: FedEx Express BE BV

Bank: KBC Bank

IBAN Number: BE34 7370 4865 9990

**BIC: KREDBEBB** 

Always quote your invoice number or, when paying multiple invoices with one transfer, your customer number. Alternatively, send a remittance advice to: becashapps@fedex.com.

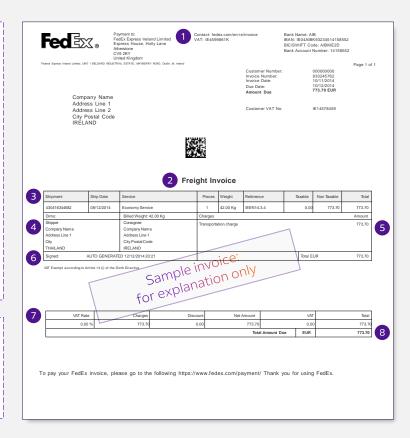
#### **Credit/Debit Card**

We accept all major credit and debit cards. Visit FedEx Billing Online to set up one-off or automated payments.

#### **Direct Debit**

To set up, request the Direct Debit Mandate form from your Sales representative and then return it to us by email at iabel@fedex.com.

- 2 Invoice Type
- **"Freight" invoices** cover transportation charges (for both parcel and freight shipments.)
- "Duty & Tax" invoices cover clearance charges levied by customs



- **3** Shipment Information
- Shipment Number (or Air Waybill number)
- · Ship Date / Service / Pieces / Weight\*
- Reference (defined by shipper)
- Taxable / Non-Taxable / Total (charges incurred)
- 4 Shipper/Consignee Details
- 5 Charges

 $\ \, \text{A breakdown of charges incurred} \,$ 

6 Proof of Delivery

Signature, date, and time

- Summary of all charges incurred against all Air Waybill(s) on the invoice
- 8 Total Amount Due

<sup>\*</sup> Where the dimensional weight exceeds the actual weight, the transportation charges will be assessed on the dimensional weight according to the IATA volumetric standard. FedEx Proprietary and Confidential ©

## Summary & Detail formats

You can choose to see a summary of all shipments with details presented in a separate document.

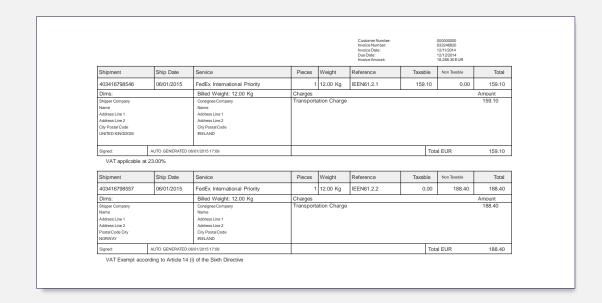
### Summary of charges per shipment

Domestic invoices are summary invoices by default. International invoices can also be issued in summary format upon request.



#### **Details per shipment**

More comprehensive information about your shipments and charges.



FedEx Proprietary and Confidential ©

# International consolidated parent-child (ICPC) invoicing

If you have multiple accounts, we can consolidate all your charges onto one account and invoice.

You can set this up through FedEx Billing Online or ask your Sales representative.

#### Summary of shipments by account number



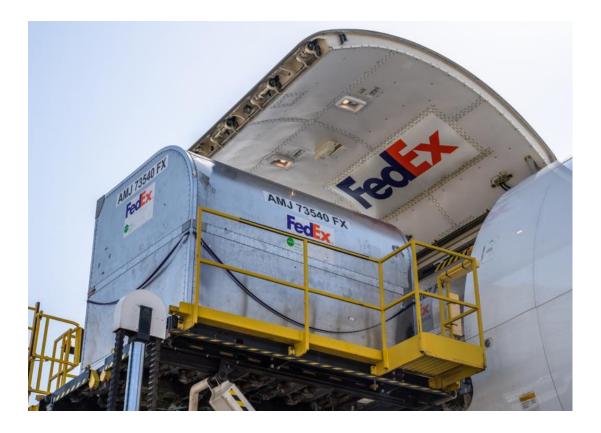
#### Shipment details by account number



FedEx Proprietary and Confidential ©

## Duty & Tax invoice

Our Duty & Tax invoices detail import clearance charges and any additional charges incurred in the destination country. For information on why you received a Duty & Tax invoice, please visit <a href="fedex.com/en-be/billing/duty-tax.html">fedex.com/en-be/billing/duty-tax.html</a>.





FedEx Proprietary and Confidential ©

# Your invoice, your way

### **Optional invoice formats**

In addition to our standard invoice, we offer customised formats to meet your business needs:



Summary & Detail



Summary & Detail — Sort by Reference



Summary Only

### **Invoice sort options**

In addition to our customised invoice formats, we also offer a variety of invoice sort options, including Sort by Reference and Sort by Payor (Bill Shipper, Bill Consignee, Bill 3rd Party).

The example below has been sorted by reference, which can be extremely useful if you have multiple departments sharing the same account. Reference sorting can be for both summaries and details.

#### Summary by reference



#### Detail by reference

Invoice Detail  Reference: APPLE Shipments: 19			Invoi Invoi Due	Customer Number: Invoice Number: Invoice Date: Due Date: Invoice Amount:		00000000 933246821 12/11/2014 12/12/2014 17,596.00 EUR		Page 1 of	
Shipment	Ship Date	Service	Pieces	Weight	Reference	Taxabl e	Non Taxable	Tota I	
403416797790	06/01/2015	FedEx International Priority	1	12.00 Kg	APPLE	159.10	0.0	159.10	
Dims:		Billed Weight: 12.00 Kg	Charges Amount			'			
				rtation Char	ge			159.10	
				5,406.03 EUR					
Signed:	±: AUTO GENERATED 06/01/2015 17:09					Tot	al EUR	159.10	

#### **Alternate Mailing Address**

If you need a specific invoice mailed to an address other than your regular billing address, you can request Alternate Mailing Address invoice format. Please note that, if a credit is due — meaning any credit balance on the account — it can only be sent to the regular billing address



### Contact us

If you are interested in optional formats, please contact <a href="mailto:iabel@fedex.com">iabel@fedex.com</a>. For any other billing queries:



fedex.com



belgium@fedex.com



02 752 75 75



