Understanding your FedEx invoices



Invoice breakdown

Our invoices detail charges, surcharges and discounts.

Contact/Bank Information Electronic Funds Transfer (EFT)

Account Name: FedEx Express Luxembourg SARL

Bank: BGL BNP Paribas

IBAN Number: LU35 0030 1923 0686 0000

BIC: BGLLLULL

Always quote your invoice number or, when paying multiple invoices with one transfer, your customer number. Alternatively, send a remittance advice to: becashapps@fedex.com.

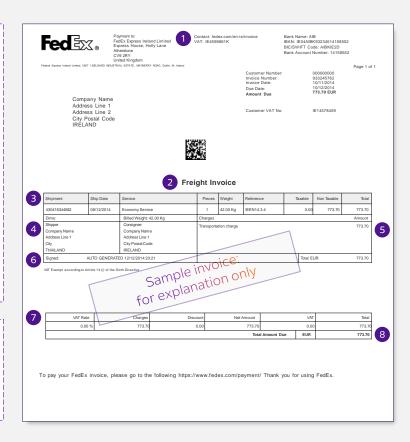
Credit/Debit Card

We accept all major credit and debit cards. Visit FedEx Billing Online to set up one-off or automated payments.

Direct Debit

To set up, request the Direct Debit Mandate form from your Sales representative and then return it to us by email at ialux@fedex.com

- 2 Invoice Type
- **"Freight" invoices** cover transportation charges (for both parcel and freight shipments.)
- "Duty & Tax" invoices cover clearance charges levied by customs



- **3** Shipment Information
- Shipment Number (or Air Waybill number)
- Ship Date / Service / Pieces / Weight*
- Reference (defined by shipper)
- Taxable / Non-Taxable / Total (charges incurred)
- 4 Shipper/Consignee Details
- 5 Charges

 $\ \, \text{A breakdown of charges incurred} \,$

6 Proof of Delivery

Signature, date, and time

- Summary of all charges incurred against all Air Waybill(s) on the invoice
- 8 Total Amount Due

^{*} Where the dimensional weight exceeds the actual weight, the transportation charges will be assessed on the dimensional weight according to the IATA volumetric standard. FedEx Proprietary and Confidential ©

Summary & Detail formats

You can choose to see a summary of all shipments with details presented in a separate document.

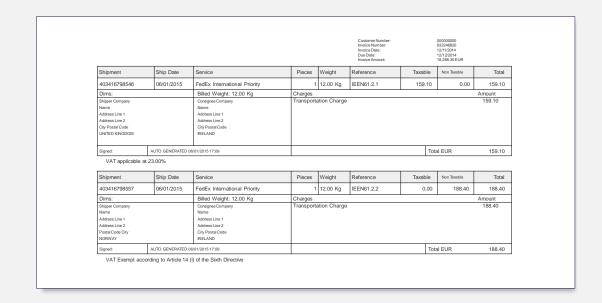
Summary of charges per shipment

Domestic invoices are summary invoices by default. International invoices can also be issued in summary format upon request.



Details per shipment

More comprehensive information about your shipments and charges.



FedEx Proprietary and Confidential ©

International consolidated parent-child (ICPC) invoicing

If you have multiple accounts, we can consolidate all your charges onto one account and invoice.

You can set this up through FedEx Billing Online or ask your Sales representative.

Summary of shipments by account number



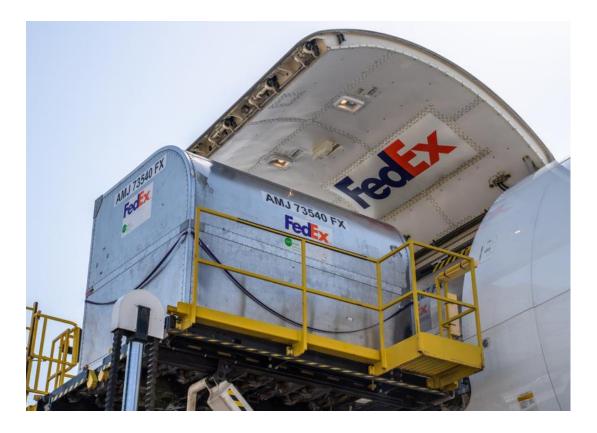
Shipment details by account number



FedEx Proprietary and Confidential ©

Duty & Tax invoice

Our Duty & Tax invoices detail import clearance charges and any additional charges incurred in the destination country. For information on why you received a Duty & Tax invoice, please visit fedex.com/en-lu/billing/duty-tax.html.





Your invoice, your way

Optional invoice formats

In addition to our standard invoice, we offer customised formats to meet your business needs:



Summary & Detail



Summary & Detail — Sort by Reference



Summary Only

Invoice sort options

In addition to our customised invoice formats, we also offer a variety of invoice sort options, including Sort by Reference and Sort by Payor (Bill Shipper, Bill Consignee, Bill 3rd Party).

The example below has been sorted by reference, which can be extremely useful if you have multiple departments sharing the same account. Reference sorting can be for both summaries and details.

Summary by reference



Detail by reference

Invoice Detail Reference: APPLE Shipments: 19			Invo Invo Due	Customer Number: Invoice Number: Invoice Date: Due Date: Invoice Amount:		00000000 933246821 12/11/2014 12/12/2014 17,596.00 EUR		Page 1 of
Shipment	Ship Date	Service	Pieces	Weight	Reference	Taxabl e	Non Taxable	Tota I
403416797790	06/01/2015	FedEx International Priority	1	12.00 Kg	APPLE	159.10	0.0	159.10
Dims:		Billed Weight: 12.00 Kg	Charges Amount					
				rtation Char	ge			159.10
							5,406.03	BEUR
Signed:	AUTO GENERATED 06/01/2015 17:09					Tot	al EUR	159.10

Alternate Mailing Address

If you need a specific invoice mailed to an address other than your regular billing address, you can request Alternate Mailing Address invoice format. Please note that, if a credit is due — meaning any credit balance on the account — it can only be sent to the regular billing address.



Contact us

If you are interested in optional formats, please contact ialux@fedex.com For any other billing queries:



fedex.com



Luxembourg@fedex.com



8002 35 55



