



# TPP Customer Activation Process

What does a FedEx TPP  
customer need to do?





# All you need to know about shipping with FedEx via a TPP (Third Party Provider)

A TPP is not a FedEx compatible partner, which means we need to enable your credentials.

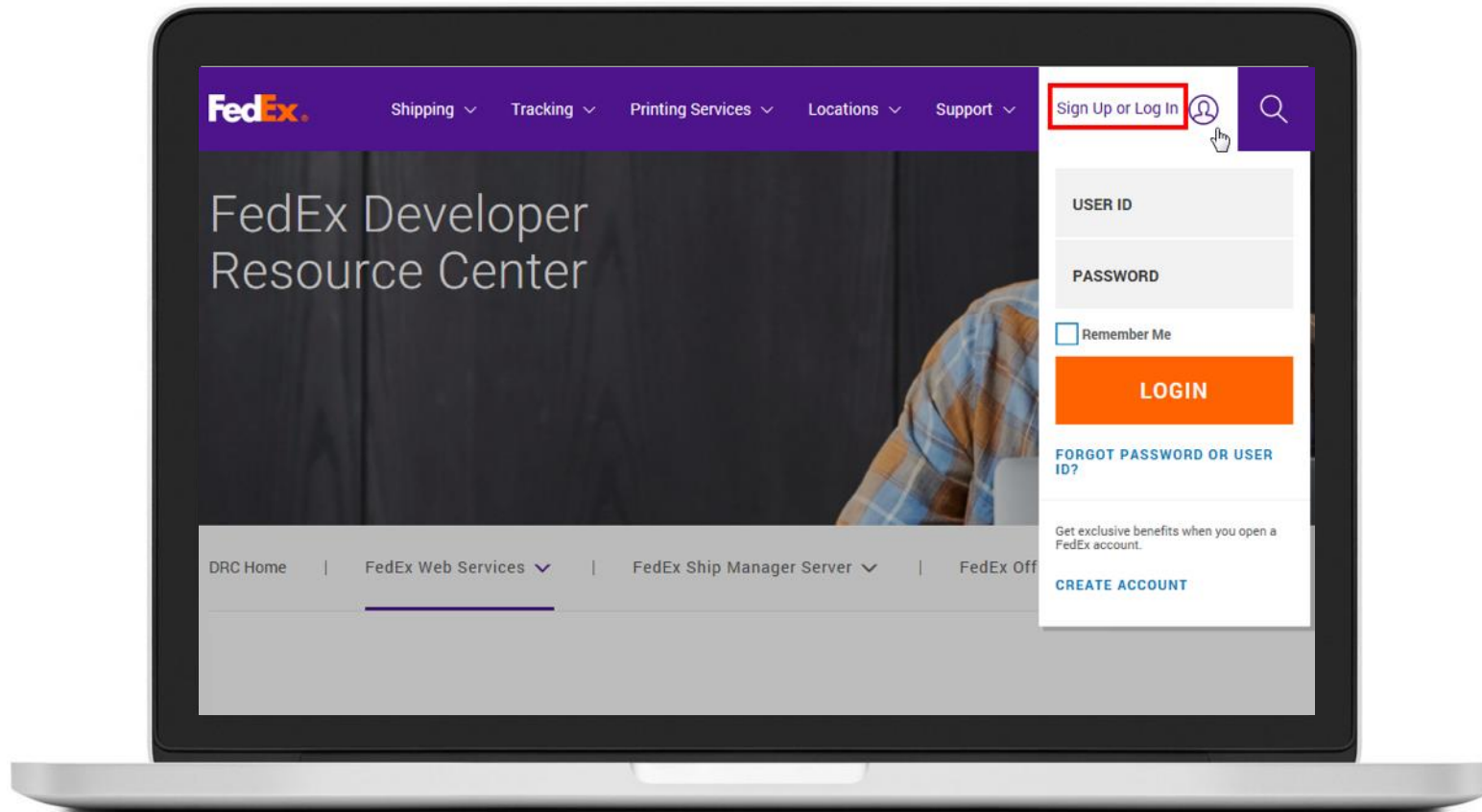
Here's our step-by-step guide for what you need to do to start shipping with FedEx.





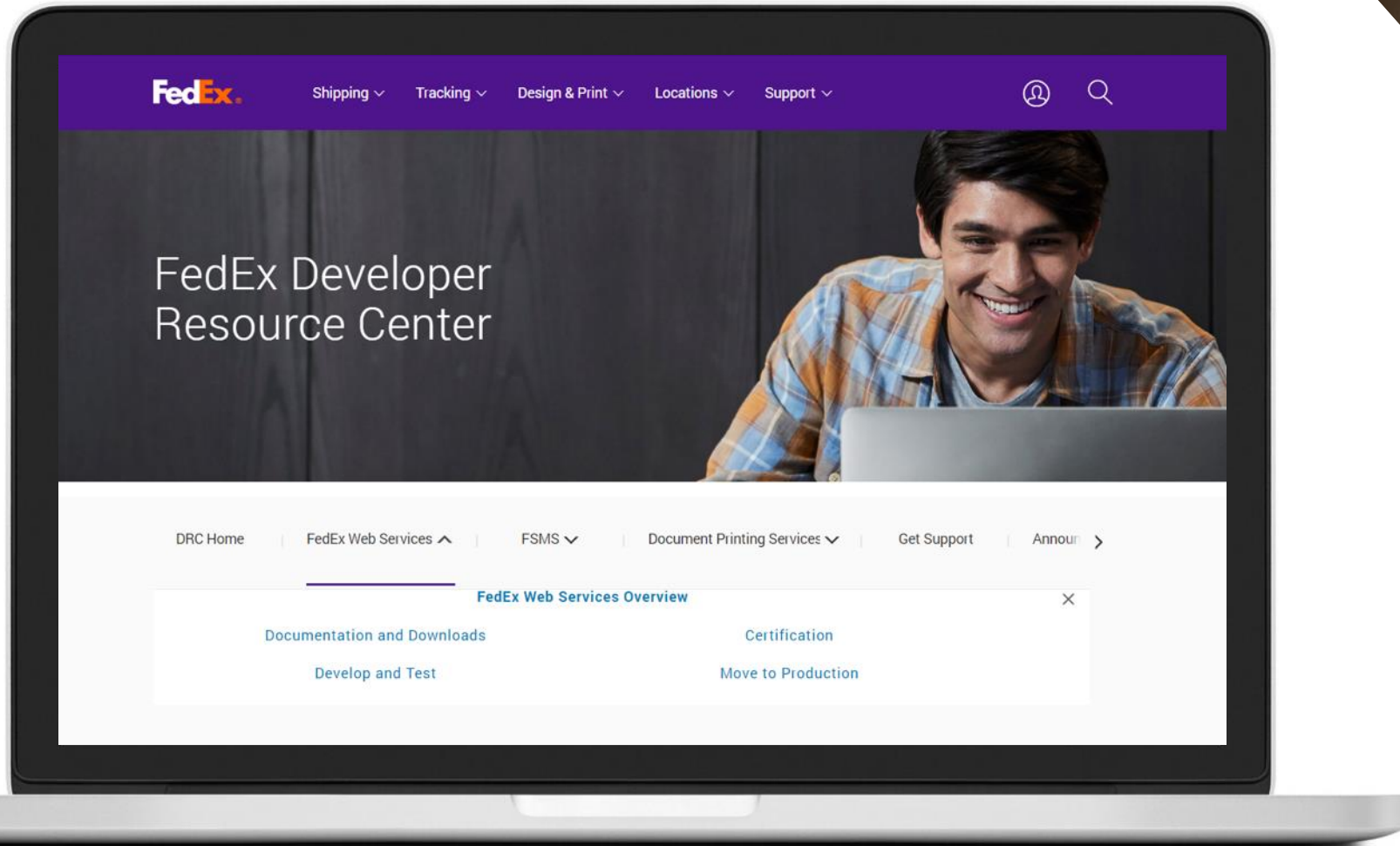
# Access the FedEx Developer Resource Center

- Visit the FedEx *Developer Resource Center (DRC)*:  
<https://www.fedex.com/en-us/developer.html>
- Please log in using your normal fedex.com credentials. If you don't yet have these, you can create a login



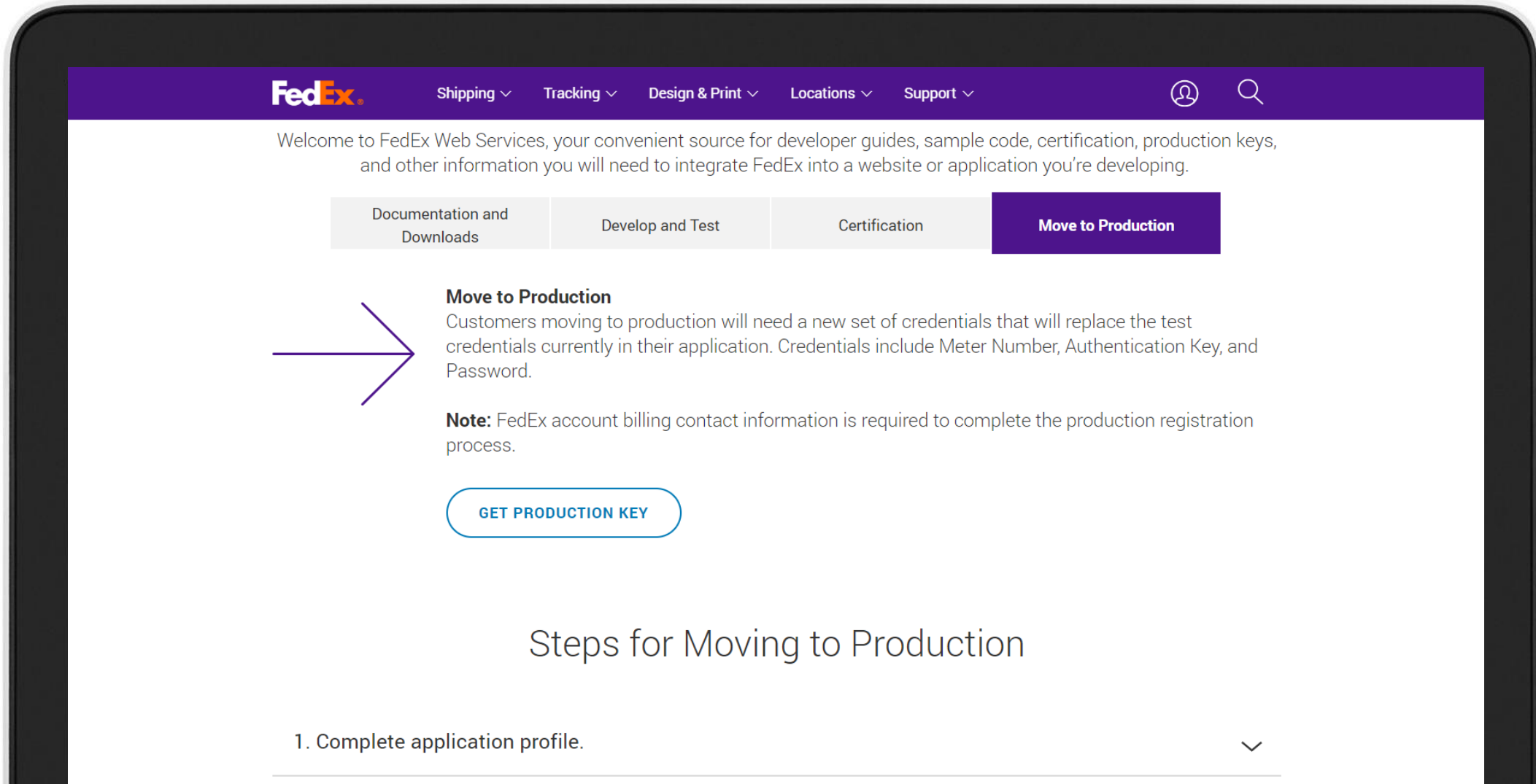
# Choose FedEx Web Services

- After logging in, please click on FedEx Web Services



# Get Production Credentials

- As you are using a Third Party Provider, you can go straight to registration for a Production Authentication Key



The screenshot shows the FedEx Web Services developer portal. The top navigation bar is purple with the FedEx logo and links for Shipping, Tracking, Design & Print, Locations, and Support. Below the navigation bar, a welcome message states: "Welcome to FedEx Web Services, your convenient source for developer guides, sample code, certification, production keys, and other information you will need to integrate FedEx into a website or application you're developing." A horizontal menu contains four buttons: "Documentation and Downloads", "Develop and Test", "Certification", and "Move to Production" (which is highlighted in purple). Below this menu, a large purple arrow points to the "Move to Production" section. This section contains the heading "Move to Production", a paragraph explaining that customers moving to production need new credentials (Meter Number, Authentication Key, and Password), and a "Note" stating that FedEx account billing contact information is required to complete the production registration process. A blue button labeled "GET PRODUCTION KEY" is positioned below the note. At the bottom of the page, the heading "Steps for Moving to Production" is followed by the first step: "1. Complete application profile." with a downward arrow indicating more steps.

**FedEx.** Shipping ▾ Tracking ▾ Design & Print ▾ Locations ▾ Support ▾

Welcome to FedEx Web Services, your convenient source for developer guides, sample code, certification, production keys, and other information you will need to integrate FedEx into a website or application you're developing.

Documentation and Downloads   Develop and Test   Certification   **Move to Production**

**Move to Production**  
Customers moving to production will need a new set of credentials that will replace the test credentials currently in their application. Credentials include Meter Number, Authentication Key, and Password.

**Note:** FedEx account billing contact information is required to complete the production registration process.

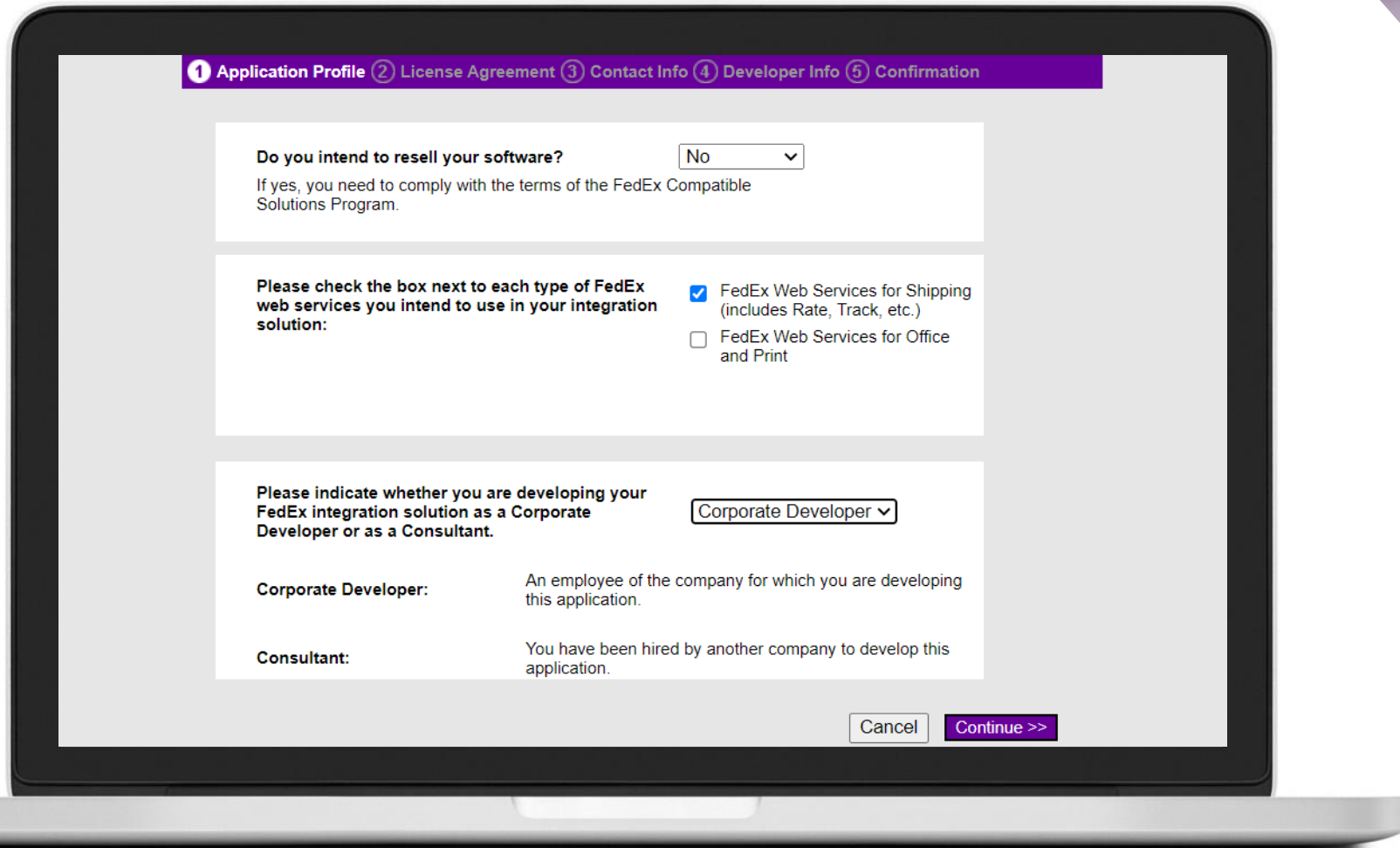
[GET PRODUCTION KEY](#)

## Steps for Moving to Production

1. Complete application profile. ▾

# Request Production Credentials

- Complete the page as below: select No, check the first box, select Corporate Developer, then click Continue



**1 Application Profile** 2 License Agreement 3 Contact Info 4 Developer Info 5 Confirmation

**Do you intend to resell your software?** No ▾  
If yes, you need to comply with the terms of the FedEx Compatible Solutions Program.

**Please check the box next to each type of FedEx web services you intend to use in your integration solution:**

☒ FedEx Web Services for Shipping (includes Rate, Track, etc.)  
☐ FedEx Web Services for Office and Print

**Please indicate whether you are developing your FedEx integration solution as a Corporate Developer or as a Consultant.** Corporate Developer ▾

**Corporate Developer:** An employee of the company for which you are developing this application.

**Consultant:** You have been hired by another company to develop this application.

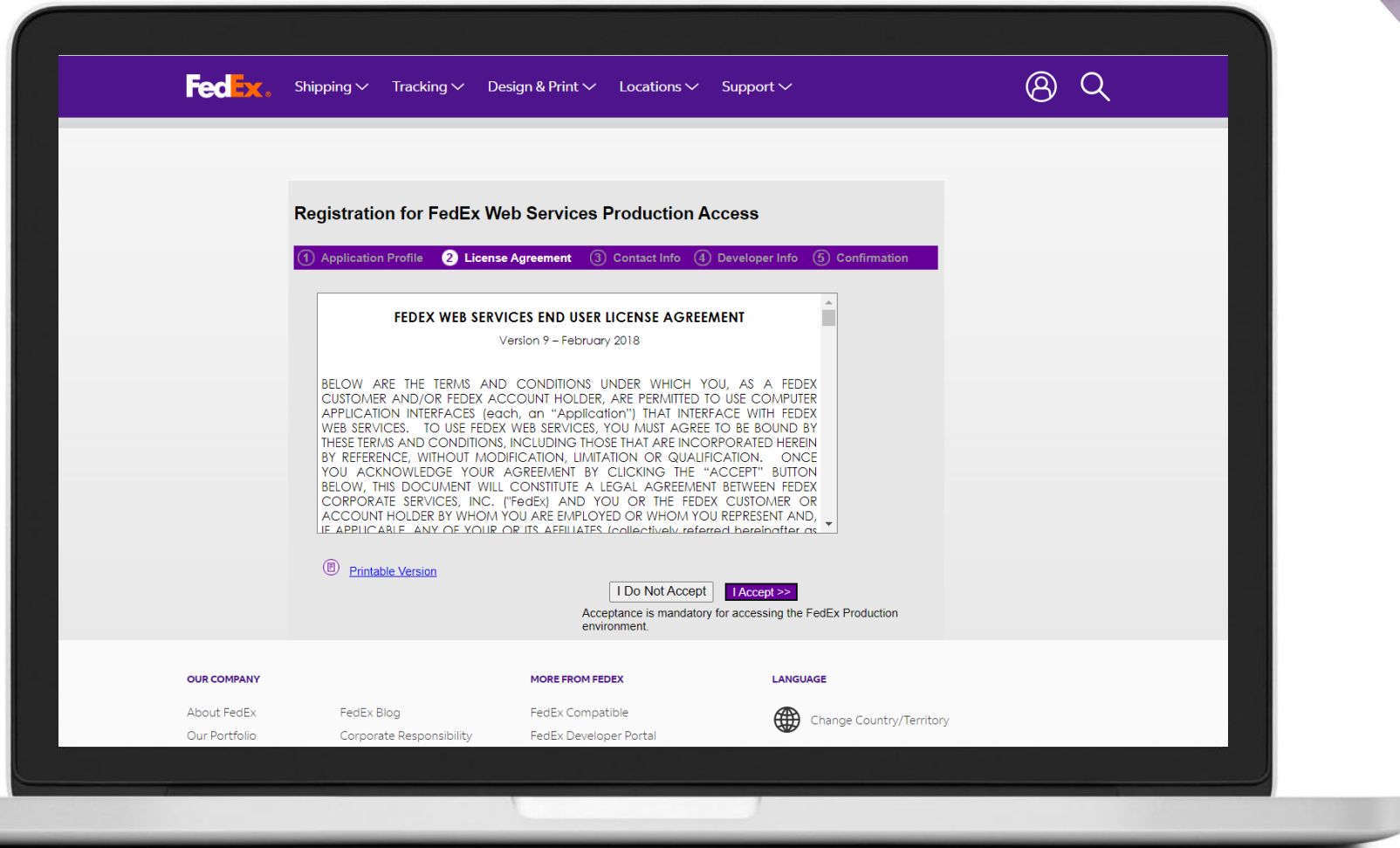
Cancel Continue >>





# Request Production Credentials

- Accept the License Agreement



# Request Production Credentials

- Now you can complete the contact information and registration page as shown (right)
- Please note, your phone number will need a '+' in front of the country code. The details on this page need to match those attached to your account number in the FedEx systems. If you have any issues, please double check your address details with your FedEx sales representative
- Then click Continue to complete the registration

Registration for FedEx Web Services Production Access

① Application Profile ② License Agreement ③ Contact Info ④ Developer Info ⑤ Confirmation

Please provide FedEx Contact Information here

\* Denotes required fields.

\* FedEx Account Number 123456789

\* First Name Soren Initials

\* Last Name Landberg

Company FedEx Express DK/CPHA

\* Phone # +45 [REDACTED]

\* Primary Email soren.landberg@fedex.com

\* Retype Primary Email soren.landberg@fedex.com

Secondary Email

Retype Secondary Email

Company Billing Address: (must match address in our records for this account)

\* Address 1 34-36

Address 2 Kystvejen,

\* City Kastrup

State/Province \* Required for US, Canada, and Puerto Rico

ZIP/Postal code 2770 \* Required for some countries

\* Country Denmark

Company Mailing Address: (if different from Billing Address above)

\* Address 1

Address 2

\* City

State/Province \* Required for US, Canada, and Puerto Rico

ZIP/Postal code \* Required for some countries

\* Country Please Select

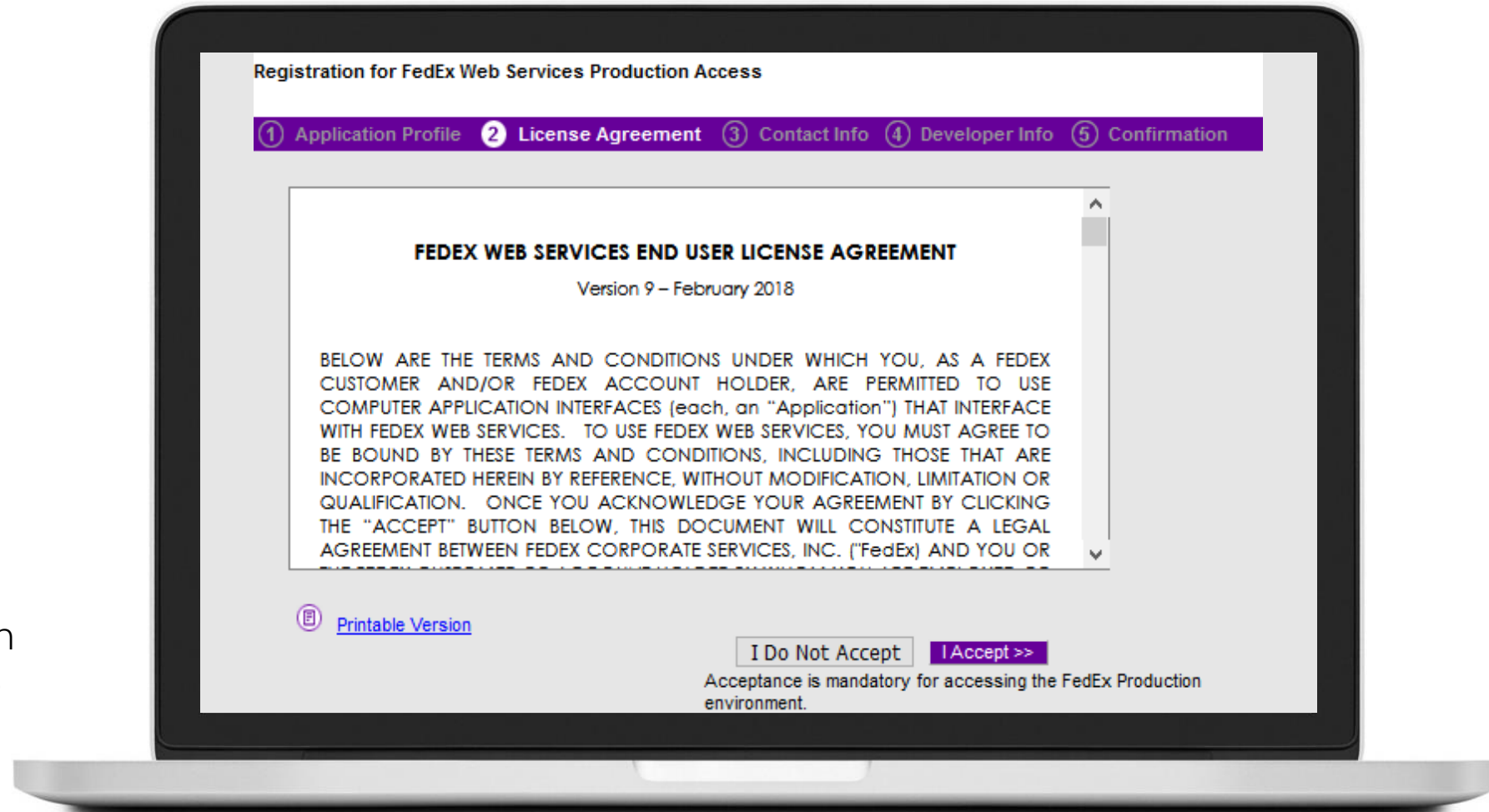
Cancel Continue -->

\*\*Please complete all required fields above



# Get your Production Credentials

- You will now see your Production Credentials on screen
- Please copy, paste and save your Production Authentication Key and Meter Number. Please note, a screenshot won't work here as we need to receive these details in «plain text» for activation
- You'll be sent an email containing your Production Password and the URL for the Production Environment. Please make sure you save this email



# Enabling your Production Credentials

- Please speak to your FedEx sales representative to request activation/enablement of your Production Credentials. You'll need to provide them with your Production Authentication Key and Meter Number
- From here, FedEx Sales will create an internal "iSell" request, advising that you want to start shipping via the TPP





# Validation and approval of shipping labels

1. First, create a test shipment in your production system to generate labels for FedEx to validate. Please make sure these are printed and scanned as PDF files. You'll need to create a shipment and labels for each of the FedEx services you're planning to use
2. Please cancel your test shipments after printing the labels
3. Email the labels to your FedEx sales representative to request label validation
4. FedEx validates/certifies the labels
5. FedEx will inform you and FedEx Sales if the labels have been validated (or not). If the label is validated, you're ready to go live
6. If the labels are not validated, please redo your label test shipments starting again at step 1.







Thank you