

## **PRIVACY POLICY.**

Federal Express Holdings Mexico y Compañía, S.N.C de C.V. (Hereinafter "FedEx") with address at Av. Vasco de Quiroga, No. 2999 1er. Piso, Peña Blanca Santa Fe, 01210, Mexico City, recognizes the importance of legitimate, controlled and informed processing of your personal data, to ensure your right to privacy and informative self-determination.

This Privacy Policy is offered to inform you of FedEx's practices when processing, that is, obtaining, using, disclosing and/or storing your personal information.

### **What personal information is collected?**

Some of the personal data that could be collected include:

- Name.
- Professional Activity.
- Mailing Address.
- Fiscal Address.
- Payment collection address.
- Tax ID.
- Email address.
- Number of land line and / or cell phone.
- Fax number.
- Name of legal representative (if any).
- Signature of legal representative (if any).
- Payments contact.
- Bank and commercial references.
- Payment information (such as credit card number or bank account number).
- Type of currency for billing purposes.
- Information on requested credits.

FedEx will process your personal information only for as long as necessary to comply with the purposes described in this Privacy Policy and / or in accordance with the applicable legal provisions.

### **What are the purposes and / or use of personal data collected by FedEx?**

The personal information collected by FedEx is used to provide the offered services, develop and improve our services, contact you, to inform you about developments of our services, for creating and managing your account, to carry out marketing and promotional activities, to provide you with information for the specific services to which you have registered, provide access to and information about services that we deem may be of interest, to crosslink databases and understand your profile and needs, to perform billing for services rendered, for sending electronic invoices to the email provided, to manage the collection and processing of payments, to implement measures to protect you against potential fraudulent transactions or identifying them, and, in general, to comply with the development of the business.

Your personal information may be used for other purposes provided that such purposes are consistent with those described above and may be considered analogous.

## **What communication of your personal information may take place?**

FedEx may share with third parties, domestic or foreign, your personal information in order to fulfill the purposes described above. The third parties with which FedEx may share your data are, for example: other affiliated companies or subsidiaries of FedEx; professional external advisors and service providers retained to fulfill the above described purposes and who act in the name and on behalf of FedEx.

When FedEx shares your personal information with third parties, it will ensure that such third parties take the necessary measures to protect the confidentiality and security of your personal information. FedEx will require such third parties to comply with the FedEx Privacy Policy and prohibit them to use your personal information for a purpose other than those for which it was collected.

Also, FedEx can communicate your personal information to other third parties, domestic or foreign, not related to FedEx, when the purpose is to comply with a legally acquired obligation, when requested by a resolution issued by a competent authority or in case of emergency situations that jeopardizes your physical integrity and/or property, or when such data release is requested by law.

## **How is your personal information safeguarded?**

FedEx has adopted the administrative, technical and physical security measures necessary to protect your personal information against damage, loss, alteration, destruction or the unauthorized use, access or processing.

Access to your personal information held by FedEx is limited to people who need access to it for the fulfilling of the purposes described in this Privacy Policy.

## **What rights and obligations correspond to the holder of personal information?**

You, as the holder of your personal information may exercise before the Data Privacy Department of FedEx, the rights of access, rectification, cancellation and opposition, as follows:

- Right to Access.- consists in being informed about your personal information contained in FedEx databases, for which purposes it is used, how it was obtained and the communications exchange it has been subject of.
- Right to Rectify.- you have the right to have your personal information corrected and/or updated if they are inaccurate or incomplete. You will have the obligation to inform FedEx about changes to your personal data when such changes are only of your knowledge and attributable to you.
- Right to Cancel.- you have the right to have your personal information be eliminated from FedEx databases. This request will result in a lockout period after which the removal of the information will proceed.

There are cases where the cancellation is not possible in terms of the Federal Law of Protection of Personal Information Held by Private Parties and other applicable legal provisions.

- Right to Oppose.- you have the right to oppose because of any legitimate reason to the

processing of personal information by FedEx. In cases where the opposition is related to the reception of certain communications, the same will provide you with the option to have your information eliminated from the distribution list. FedEx will make available formats to perform access, rectification, cancellation and opposition requests on its website: [fedex.com/mx](https://fedex.com/mx).

**How are changes to the Privacy Policy communicated?**

Any changes or modifications to this Privacy Notice, will be made available via the email address that you provided to us. The lack of opposition to the amended Privacy Policy, within 5 business days of its delivery, will be deemed as acceptance and consent to the terms stated therein.

**To whom are doubts or comments directed and before whom are the access, rectification, cancellation and opposition rights exercised?**

If you have questions or comments regarding the Privacy Policy or should you want to exercise any rights that the Federal Law on Protection of Personal Information held by Private Parties gives you, we kindly ask you to contact the Data Privacy FedEx Department Information through the following email address: [datosparafacturaelectronica@fedex.com](mailto:datosparafacturaelectronica@fedex.com), which is located in Av. Vasco de Quiroga, No. 2999 1er. Piso, Peña Blanca Santa Fe, 01210, Mexico City.

I \_\_\_\_\_ confirm that I have read and understand this Privacy Policy and I give my consent, freely and informed of the use of personal data under the terms of this policy.