

How to Register and Appoint an Agent in the Customs Online System ("COLS")

Cayman Islands Customs & Border Control ("CBC") has updated the process to appoint and authorize couriers to act on your behalf in the clearance of packages. To appoint FedEx as your agent, please see the steps below.

Note:

a) If a Trader Trader has already been registered with an Agent, there is no need to go through this process, the account is valid.

b) There is also no need to re-appoint the agent

1. Go to

https://online.gov.ky/cols/faces/pages/login.jsf

2. Click "Pre-register here" which - appears below the Login button

3. Select the type of trader/importer and complete the corresponding required fields

a. Individual b. Company/Business

4. Once you complete the required fields and upload the documents according to your trader/importer type, CBC will review the request. If all the information is correct and complete, you will receive an email from CBC with your Trader ID Number ("TIN").



O generation formingen I which all Service Joint formingen Person 10 Petals Company / Business / Agent Details Person 10 Petals Company / Business / Agent Details Person 10 Petals Per
Compared and any or dandame of whether wh
Several quert traves Parson d'exist or support y business / Agert Details Destine d'exist to Support your identity. In the lane Parson dia una value de la destines de la de
Personal Details Company / Budiness / Agent Details Documents to Support Your Identity Pine Let time Name Onlive Links to Support Your Identity Name Pine No Fine No Onlive Links to Support Your Identity Name Pine No Fine No Onlive Links to Support Your Identity Name Pine No Fine No Onlive Links to Support Your Identity Name Pine No Fine No Onlive Links to Support Your Identity Name Pine No Fine No Onlive Links to Support Your Identity Name Pine No Fine No Onlive Links to Support Your Identity Name Pine No Fine No Onlive Links to Support Your Identity Name Pine No Fine No Onlive Links Name Pine No Fine No Onlive Links Name Rest Codes Pine No Fine No Pine No Rest Codes Pine No Pine No Pine No Rest Codes Pine No Pine No Pine No Rest Pine No Pine No Pine No Rest No Pine No Pine No Rest No Pine No Pine No Rest No Pine No Pine No<
Pine line Last least Pine line Pine
Bala Pares No Pares No Bala Bala Bala Bala Bala Bala Bala<
Name Proce No Proce No Proce No Berl Out 1999 - 1999 Out 1999 - 1999 Out 1999 - 1999 See Address Fault Address Out 1999 - 1999 Out 2999 - 1999 Berl Address Berl Out 1999 - 1999 Out 1999 - 1999 Berl Berl Berl Berl Out 1999 Berl Out 1999 Berl Address Berl Berl Delta 1998 Berl Out 1999 Bolton Berl Berl Berl Berl Berl Berl Bolton Berl Berl Berl Berl Berl
istor
Enal Addres Enal Address With all banding datases processing Month and address Start Address Ener Address Badding datases processing Badding datases and address address Ro. Bar Postal Code Badding datases processing Badding datases address Ro. Bar Postal Code Badding datases processing Badding datases processing Badding datases processing Badding datases processing Badding datases processing Postal Code Badding datases processing Badding datases processing
The self load at syster usersames of the productions self load and self-temperatures at the self-temperature
Sterict Address Birter Address Birte
Building care or Anabor and devia name Building game or Anabor and states name Building and Building Buildin
Second In all address liptions) Pro. Bac Postal Code Pro. Bac
PA: Bac Patial Code pation Patial Code pation Patial Code Patial Code Pat
putored putored puto
Destrict I wand Destrict I wand I beam I bea
Control of the second of
DECLARATION: I havely declars the information given by me is true and correct. I understand that making a false declaration is a criticical offence and can result in fines and/or imprisonment.
1/DE @ Company / Business / Agent Organisation Employee
O Individual
Shipping Agent
O antiping Agent Enployee
Personal Details Company / Business / Agent Details Documents to Support Your Identity
First Name Last Name Name Driver's Licence Choose File No file chosen
Initials Phone No. Fer Mo.
Initial Phone No Fact No Fact No potor // 0,40 (99-909) (545 (99-909)) (540 (99-909)) Passport Page Closer File No file chosen
Initials Pieces No Piones No Fax No Peerson No Fax No Peerson No Piez No Peerson No Piez No Peerson No Piez No Peerson No Piezon No Piez
Initials Panes No Panes No Fact No Case Document iptor (bit) 906-0000 (bit) 906-0000 (bit) 906-0000 Passagent Page Page Othouse File Passagent Page Page Passagent Page Pa
Initial Plane No Fat No Car Document (eptor) (343 199-909) (343 199-909) (343 199-909) Pasport Page Pasport Pa
Delta Planes No Fax No Care Document Instrument pedg 909-9009 pedg 909-9009-9009 pedg 9
Name Parase No Fix No Parase No Fix No Buttor (Hig 999-9092) (Hig 999-9092) (Hig 999-9092) Parase No Paras
Data Phone No Fat No Passon Fag Care Document layor (L4) 999-9099 (L4) 999-9099 (L4) 999-9099 Passon Fag Passon Fag Posson Fag No fle chosen Email Address Email Address Email Address Care Document Care Document Break Address Brand Address Care Address Care Document Care Document Brand Address Building runne or nuclear and street name Building runne or nuclear and street name Tope Tope Tope Tope Tope Tope Tope Tope
Notes Proves No Fax No Our Document Bords proj goo goog proj goo goog proj goo goog proj goo goog proj goog goog proj goog goog proj goog goog goog proj goog goog goog proj goog goog goog proj goog goog goog goog proj goog goog goog goog goog goog goog g
Name Panes No Panes No <th< td=""></th<>
Nation Proces No Fax 160 (241 099-0999) Call Decision 2010 (241 099-0999) Paralor Page (Decise Fax) to the drosen Exail Address Exail Address Exail Address Exail Address Based Address Exail Address Exail Address Exail Address Address Exail Address Exail Address Exail Address Exail Address Exail Address Exail Address Exail Address Exail Address Exail Address Exail Address Concord Exail Address Exail Address Exail Address Concord Exail Address Exail Address Concord Exail Address Exail Address Exail Address Concord Exail Address Exail Address Exail Address Concord Concord Exail Address Exail Address Exail Address Concord Exail Address Exail Code Exail Code Exail Code Exail Code Exail Address Exail Code Exail Code Exail Code Exail Code Exail Code Exail Code Exail Code Exail Code
Distail Please No Fact No Fact No (eptor) (54) 1999-5999
Default Proce No Fail No Calc Document (optor (0-45 109-0079) (0-45 109-0079) (0-45 109-0079) Passion Fage Passion Fage Passion Fage Poscer Min Email Address Email Address Email Address Own Concent Own Concent Sterial Address Any indications will be sent how Taske Allautises Lisone Toolsons Falls No the chosen Own Concent
Data Plane No Plane No Fax No Core Document Core Document Dr40 999-9999 Dr40 999-9999 Dr40 999-9999 Plane No Plane No<
Details Plane No Fact No Fact No Pace No Fact No deptin (04) 909-9099 (04) 909-9099 (04) 909-9099 (04) 909-9099 Pace No Pace
Details Proce No Pane No Pane No Pane No Pane No (optor (b45) 909-9099 (b45) 909-9099 (b45) 909-9099 Pane No Pane No<
Name Panes No Panes No <th< td=""></th<>
Nation Proces No Fast No Paraget Page (Deces Fast No) Paraget Page (Deces Fast No) Bydfor (pdf) 999-9999 (pdf) 999-9999 (pdf) 999-9999 Paget Page (Deces Fast No) Paget Page (Deces Fast No) Brait Advects Table Advects Fast Advects Table Advects <t< td=""></t<>
Nation Panes No Factors Care Document instruct (Ling 1996-9999) (Ling 1996-9999) (Ling 1996-9999) Panager Page Document Email Address Email Address Care Document Concount Bread Address Email Address Care Document Bread Address Bread Address Care Document Bread Address plotmal Bread Address plotmal Care Document Bread Address plotmal Point Carel Document Care Document Bread Address plotmal Point Carel Document Care Document
Nation Proces No Fax No Fax No Paragent Page (Sing Sing Sing Sing Sing Sing Sing Sing
Nation Process No Fact No Pace No Fact No Bread Advects Call 599-5999 Pace More Tall 500 Pace More Tall 500 Call 599-5999 Call 59
Nation report Panes No Fax No Panes No Fax No Panes No



How to Register and Appoint an Agent in the Customs Online System ("COLS")

5. Once you receive your TIN, you may log in to COLS and submit an Appointment of Agent as follows:

a. Click "Declarations"

b. In the left menu options click "Agent Authorization"

c. Select the Agent of interest in the "Available Agents" box then click the arrow button pointing to the right to move the Agent to the "Authorized Agent" box. If you wish to have FedEx as your Authorized Agent, please select "FedEx Express Cayman Limited". d. Click "Submit" to submit the application to the Agent. You will now receive a notification that "Your Agent Authorization has been saved successfully"

After successfully completing the above steps, your "Trader Name" and "TIN" will populate the Agent List thereby allowing the agent that you appointed via COLS to clear on your behalf.

How to de-select an Agent previously appointed

1. Select the Agent of interest in the "Authorized Agents" box then click the arrow button pointing to the left to move the Agent to the "Available Agent" box.

2.Click "Submit", you will now receive a notification that "Your Agent Authorization has been saved successfully".

At this point, the De-selected Agent will no longer see your "Trader Name" and "TIN" available to be used.