

Streamline your international paperwork

Save time and money by using Electronic With Originals (EWO) for your international paperwork needs with FedEx Ship Manager[™] Software.



Reduce the risk of Customs delays with FedEx Ship Manager[™] Software.

What is FedEx[®] Electronic Trade Documents?

FedEx[®] Electronic Trade Documents (ETD) is an international⁽¹⁾ shipping solution that allows you to submit your signed Customs documents electronically so you no longer need to print multiple copies.

An option if paper documentation is still required

In India, paper copies are required for Customs clearance when you opt for ETD. Hence, we bring the option of Electronic With Originals (EWO) to provide seamless upload of the required documents for Customs clearance.

You would need to print and attach these documents. The number of copies required to be printed will be less than what you would need for a non-ETD or a non-EWO shipment.

Let's get started!

(1) Due to Customs restrictions or other regulatory requirements, Electronic Trade Documents is not available in all locations. Visit https://www.fedex.com/content/dam/fedex/us-united-states/ services/Commercial_Invoice_Country_List.pdf for full country availability.





Benefits



Prepare your Customs documents electronically.



Simple and easy to use.



Reduced risk of Customs clearance delays.



Less paperwork is printed, saving time and money.



Minimized risk of lost, missing or damaged trade records.



We may notify you when your shipment is delayed in Customs clearance.



Quicker pick-up time due to simple process.

Features

Ship history

View and save your shipping history from the last 90 days.

Preferences

Display frequently used shipping information and more.

Address book

Store names and addresses and create recipient groups by location.

Pending shipments

Save your shipment details for use at a later date.

Process EWO shipments in six easy steps to start shipping with FedEx Ship Manager™ Software

Enable EWO

1. Open the FedEx Ship Manager[™] Software and click on Preferences tab.

FedEx Ship Manager Software	
File Edit Ship Track/History Pickup Databases Reports Setup Message	Help
FedEx. Shp Track/History Pickup Export Documents Databases Preferences Reports	
Message	(?) Quick He
Preferences	
Pickup Shipping Return Ship/Net Return Notifications	
Contact Name In Dominis	
Sender ID FEDEX CTD TRNG	
Company Name FEDEX CTD TRNG ACCT 2 - DUMMY	
Country U.A.E.	
Address Line 1 DUBAI CITY DU 20000 AE	
City Dubal City	
Fotel Code 2000	
Closing Time 15:00	
Comments	
Pickupe will be viable to All Users	
	Save

 Click on Shipping tab. Select Yes for ETD flag and click on Save at the bottom right of the screen. This is a one-time setting.

ile Edit Ship Track/History Pickup Databases Rep	oorts Setup Message				
Ship Track/History	Pickup Export Docume	ents Databases	Preferences	Reports	
Message					(? Qu
references					
Pickup Shipping Return ShipAlert Return Notifications					
Country of Manufacture		Select Country	•		
Return Reason Type		(None)			
Return Other Reason					
ETD flag	🖲 Yes 💿 No				
Harmonized Code					
Unit Quantity					
Unit Weight					
Unit Value					
Unit of Measure	(None)	-			
Pro Forma Invoice?	© Yes ⊛ No				
Tems of Sale	CPT	-			
CI comments from list?	O Yes O No				
Commercial Invoice Comments					÷
Dangerous goods commodity					
Importer ID		· · · · · ·			
Broker ID					
Group Code					
DIA Return To ID					
Purpose of Shipment	Select purpose of shipment	-			
Signature Option	None specified		-		

- 3. Click on Ship tab and enter the shipment details.
 - Please note: When shipment contents are selected as Commodities, you can see that Enable Electronic Trade Documents has been enabled.

Ela Edit Ship Manager	Software	ann 2 bebriegte 2 bebriegtes 2 a bebriegte 2 a Deseries 2 a	in and the second second
the cas ship had	contractly include billions include meaning	N-	1100
reacx.	Ship Track/History Pickup Export	Documents Databases Preferences Reports	
			-
Message S	hip Return Shipments in Progress Shipment Histo	ory Upload Data	(?) <u>Dank He</u>
Sender Information		ShipmentDetah	
* Sender ID	IT accountEdit	Shipping Date 24/05/2019 Shipment # 108173369540	
Company Name	Fedex Express	* Service FedEx International Pilonty# Special Handling	
Contact Name	DONA RAJU	*Packaging Your Packaging • ShipMett	
Address Line 1	Bimal Plaza, Plot # 9, 3rd Roor	Packages 1 💠	
Address Line2	Pocket IV. Sector-11. Dwarka	Dimension in om - whole numbers only	
City / Postal code	Dehi 110075	L W H	
Country/Tentory	hda	*Total Weight 1.00 Klopsens •	
First Phone #	7405121883	Cantage Value 0.00 Indian Rupper -	
FedEx Account #	203774885	*Customs Value 1.00 *Purpose of Shipment Sold *	
Recipient Informatio	n	Stipment Reference Include Return Label	
	Single Group	Department/Notes	
Recipient ID	test irdEdt	Shipment Contents	
Company Name	international testing	Stignert contains Department Contains Only Connection	
Contact Name	Dona	Original Option	
*Country/Tentory	USA -	Commodity * Description Ham. Code Manufacture	
* Address	interational AWb testing	Select Country/ •	
* City / Postal code	newnark 10001		
State	New York, NY 👻 🗹	Bectronic Trade Docs IV Post-Shipment Add Docurrents	
" First Phone	1234567890 Ext	Helum Heason type (Name)	
VAT/Customs ID/EIN #		Heturn Uther Hesson	
E Ship-Net email to		Billing Details	
	Save in/Update Address Book 📃	*Bill shipment to (None) Account # Bill Duties and Taxes to (None) Account #	
* Please Complete the Ma	ndatory fields		
Carry info over to need	shipment Documents	Save Preview Cancel Ship	

- If any additional documents are required, you can upload customs documents by clicking on Add Additional Documents to attach your documents electronically. (Please note that the document file size should not be more than 5MB per document.)
 - Select document type and click on Browse to upload the document from your computer.

🛶 FedEx Ship Manager Software	-		- 0	28
File Edit Ship Track/History Pickup E	tabases Reports Setup Message story Pickup Export Documents	Databases Preferences	Reports	Help
Menage Ship Return Ship	sents in Progress Shipment History Upload I	lata	() s	uick Helc
Compare Internation Sender ID it non revenue Company Name Fedex express New Electronic Trade Documents Selecti Electronic Trade Documents Selecti	n	ing Date 21/06/2019	Shpment # 110007185580	<u>,</u>
Document Types Commercial Invoice	File C. Ween Vedex Desitop New Talder D., 1081733694	arh 37 pel	Browne	
Re Select Document Type Select Document Type Select Document Type Select Document Type			Browse Erowse	Ē
Select Document Type • Select Document Type •			Browse -	2
*Chy / Postal code newyook State New York, NY *Finat Phone 122456 VAT-Custome ID/EN #	10001	o Trade Doos (None) Inturn Reason Type (None) eturn Other Reason	Post Shipment Add Documents	
Ship-Nert email to	Save in/Update Address Book 😿	*Bill shipment to (Name) *Bill Duties and Taxes to (Name)	Account # Account #	
* Please Complete the Mandatory Fields Carry info over to next shipment	Documents	Save Preview	Cancel Ship	



Document Types	File Path	
Certificate of Origin	 C:\Users\5231864\Pictures\Certificate_Of_Origin.jpg 	Browse
Other	 C:\Users\5231864\Pictures\Commercial_Invoice.jpg 	Browse
Select Document Type	•	Browse
Select Document Type	•	Browse
Select Document Type	•	Browse
Select Document Type	▼	Browse

> Select the document and click on Open.

When all the required documents are added, click on OK.

- 5. If you choose to use FedEx generated commercial invoice:
 - > Click on Edit.
 - To upload the company logo, select Use logo and click on Company logo.

For logo, image must be either .jpg or .png format and no larger than 700 pixels wide by 50 pixels tall.

> To upload the electronic signature, click on Browse.

For signature, image must be either .jpg or .png format and no larger than 240 pixels wide by 25 pixels tall.

The uploaded logo will now be displayed. Confirm the details and click on OK.

Uploading the electronic signature and logo is a one-time setting.

6

Sender Information					
* Sender ID	FEDEX CTD TRNG	Edit			
Company Name	FEDEX CTD TRNG ACCT 2 - DUMMY				
Contact Name	FEDEX CTD TRNG				
Address Line1	DUBAI CITY DU 20000 AE				
Address Line2	CUSTOMER TECHNOLOGY DUBAI				
City / Postal code	Dubai City	20000			
Country	U.A.E.				
First Phone #	9712995000				
FedEx Account #	372023341				

🕶 Open	
G v · Libraries	Pictures > - 4 Search Pictures P
Organize 👻 New folde	er 🖬 🖬 🕢 🔞
★ Favorites ■ Desktop	Pictures library Includes: 2 locations Arrange by: Folder -
 ▶ Downloads ♀ Recent Places ♀ Libraries ♀ Documents ▶ Music 	Sample Pictures Certificate, Of, Ori Certificate, Of, Ori Commercial Juvo
Pictures Videos Computer Local Disk (C:) meisa-bctdrive (aniha resha
File n	ame: fedex-logo-design.jpg

ails			
	Don't add sender to	address book	
FedEx Account #	372023341 👻	Second Phone #	
Sender ID	FEDEX CTD TRNG	Fax	
Company Name	FEDEX CTD TRNG ACCT 2 - DUMMY	Email	
Contact Name	FEDEX CTD TRNG	Department	
Country	UAE. *	Bank Account #	
Address Line 1	DUBAI CITY DU 20000 AE	Trade #	
Address Line 2	CUSTOMER TECHNOLOGY DUBAI		
City	Dubai City 👻		
Postal Code	20000	Sender will be available to All Use	s Signature
Emirate	DUBAI, DU 👻		
First Phone #	9712995000	Dioital Signature on FedEx CI	
Signature	FEDEX CTD TRNG		Browse_ Signature
T/Customs ID/EIN #			- 0
Use Logo 📃	Company Logo No Logo image has been uploaded yet		

	📃 Don't add se	ender to address b	ook		
FedEx Account #	372023341 👻		Second Phone #		
Sender ID	FEDEX CTD TRNG		Fax		
Company Name	FEDEX CTD TRNG ACCT 2 - DUMMY		Email		
Contact Name	FEDEX CTD TRNG		Department		
Country	U.A.E.	Ŧ	Bank Account #		
Address Line 1	DUBALCITY DU 20000 AE		Trade #		
Address Line 2	CUSTOMER TECHNOLOGY DUBAI				
City	Dubai City	•			
Postal Code	20000	s	ender will be available to	All Users	
Emirate	DUBAI, DU	•			
First Phone #	9712995000		Diatel Signature on FedF	- CI	No signature imag
Signature	FEDEX CTD TRNG		organis organizatie of the at	Brows	has been uploade
T/Customs ID/EIN #					
Use Logo 📰	Company Logo				

- While entering the shipment details, select Generate Commercial Invoice/Proforma? as Yes to print a FedEx generated invoice. This option is available if you choose to use a FedEx generated invoice.
- Click on Commercial Invoice Details to complete the commodity details.

ile Edit Ship Track	/History Pickup Databases Reports Setup Mess	age He
edEx .	Ship Track/History Pickup Expo	rt Documents Databases Preferences Reports
Message S	hip Return Shipments in Progress Shipment His	story Upload Data ① Quick H
ender Information		Shipment Details
* Sender ID	FEDEX CTD TRNG Edit	Shipping Date 22/03/2018 Shipment # 405111550880
Company Name	FEDEX CTD TRNG ACCT 2 - DUMMY	* Service FedEx International Priority
Contact Name	FEDEX CTD TRNG	* Packaging Your Packaging ShipAlert
Address Line1	DUBAI CITY DU 20000 AE	Packages 1
Address Line2	CUSTOMER TECHNOLOGY DUBAI	Dimension in cm - whole numbers only
City / Postal code	Dubai City 20000	L W H
Country	UAE.	*Total Weight 5.00 Kilograms -
First Phone #	9712995000	Carriage Value 1.00 US Dollars -
FedEx Account #	372023341	*Customs Value 1.00
ecipientInformation		Shipment Reference Include Return Label
	Single Group	Department/Notes
Recipient ID	lest Edit	ShipmentContents
Company Name	lest	Shipment contains Documents Only Commodities
Contact Name	test	Generate Commercial Invoice/Protoma ? Yes No
* Country	Bahrain 👻	
* Address	lest	
		Commercial involce Details
* City / Postal code	Manama 99999	Electronically Submit Trade Docs Add Additional Documents
		Return Reason Type (None)
 First Phone 	1234567898 Ext	Return Other Reason
/A1/Customs ID/EIN #		Billing Details
ShipAlert email to		*Bill shipment to Sender Account # 372023341
	Save in/Update Address Book	* Bill Duties and Taxes to Sender Account # 372023341

Commodity	* Description	Harm. Code	* City of Manuf.	* Quantity	Unit Weight	*Unit of measure	Unit Value	
SHIRTS	100% COTTON M		India	• 5	0	Pieces	10	
		50.00 US Dates					Manage	
Total Custom	Value	05 Dollars		•	Total We	gnt <u>uuu</u>	Nograms	•
erms of Sale and Cha	irges		Customs docume	ntation to be ge	nerated for this			
* Terms of Sale	DDP	-	 Commercial Invoid 	e ©	Pro Forma Invoice			
			Commercial Invoi	ce Information				
Freight Charges		0.00						
Insurance Costs		0.00						×
Other Costs		0.00						
Tax Amount		0.00	Com	iens -				
								-
Grand Total		50.00	Invoice Nur	mber				
			Temporary E	oport 🛅				
			Importe	er ID			E	dit

Message Ship Return Shipments in Progress Shipment	History Upload Data	() 944
star Information	Shipmont Datale	
'Sender ID Cts Center E61	Shoping Date 15:07/2019 Shoping at # 455130200400	
Conpany Name limit	* Service Select Serice V Special Handling	
Contact Name Itest	* Perlaging Select Packaging ShipNet	
Address Line1 Ctil center	Paulages 1 😳	
Address Line2		
Oty / Postal code Dehi 110075		
Country /Tentory India	* Total Weight 0.00 Kilograms -	
First Phone # 1111111111111	Cartage Value 0.00 Indan Rupee ~	
FedEx Account #	* Customs Value 0.00 * Purpose of Shipment Sold V	
riple at Information	Shiphert Reference	
Single O Group	Department filders	
Receivert ID testEdit	ShipmentCostents	
Conpeny Name MM	Shomet containe Documents Only Commodilies	
Contact Name efait	- Description	
*Country/Tentiny U.S.A	<u>s</u>	
* Address Dest		
led.		
City / Postal code NEW YORK 10003	Restaur Tate Date	
State New York, NY		
* Finil Phone 33333333333 Edi		
7-Custone ID/EN #	- Diffee Dutils	
Ship-Net enal to	* Midware to Recipient v Account if	
Save in Opdate Address Book	"Mi Dutin and Tanata Related - Account #	
see Complete the Mandaton Fields		
Convinte next shippert Docum	ets Save Preview Carcel Ship	

6. Review the shipment details and click on Ship.

> Click on OK once the information is complete.



More information:

Contact your FedEx Sales Representative or Customer Service. 1800 209 6161 / 1800 22 6161