

Date:

To,

FedEx Express Transportation and Supply Chain Services (India) Private Limited
Boomerang, Unit 801, 8th Floor,
A-Wing Chandivali Farm Road,
Andheri (E) Mumbai – 400072

Authorization with Know Your Customer document.

We hereby authorize FedEx Express Transportation and Supply Chain Services (India) Private Limited, Federal Express Corporation and their affiliates (together hereinafter “FedEx”, which expression shall include their respective holding companies and their customs clearance agents/brokers, being Sun Impex Clearing and Shipping Agency Private Limited and Jeena & Co).

1) act as our authorized courier and/or agent to do all necessary acts on our behalf for customs clearance including filing of documents, declarations and Bills of Entry/ Shipping Bills for clearance of all import and export shipments consigned to or by us from time to time through the courier, express or formal customs clearance mode.

2) file documents for import or export customs clearance of shipments based on the declaration and information regarding the shipments provided to FedEx by us or in the absence of the same, the information for import shipments provided to FedEx by the consignors for delivery in India.

3) act in capacity of transporter of goods, and generate E-Way Bill 01 Part A as per allowed provisions of laws applicable to E-way bills for shipments of landed value greater than INR 50,000

Part A comprising of details of GSTIN of recipient, place of delivery (PIN Code), invoice or challan number and date, value of goods, HSN code, transport document number (Airway Bill Number) and reasons for transportation.

Part B comprising of transporter details (Vehicle number).

This authorization shall remain valid until revoked in writing and acknowledged by FedEx in writing and shall cover all our shipments sent by or addressed to our various offices / branches in India. This authorization may be produced and presented before any customs station in India as a formal authorization to your company for customs clearance of our shipments by you or your authorized agents.

Please provide the following Know Your Customer (KYC) document, as applicable.

#	Category	Documents Required
1.	Individual	Any one of the following document <ul style="list-style-type: none"> <input type="checkbox"/> Passport Copy with address page. <input type="checkbox"/> Adhaar Card <input type="checkbox"/> PAN Card <input type="checkbox"/> Voter ID Card
2.	Firms, company, institution registered Under GST Laws	<ul style="list-style-type: none"> <input type="checkbox"/> GSTIN registration copy <input type="checkbox"/> IEC number _____
3.	Exempted/ Non Registered firms, company, institution under GST Laws	<ul style="list-style-type: none"> <input type="checkbox"/> PAN Card <input type="checkbox"/> IEC number _____
4.	Embassy/ U.N. Bodies/ Government entities	<ul style="list-style-type: none"> <input type="checkbox"/> Unique Identification Number (UIN) copy

IEC number is mandatory to file shipment for clearance. The name / branch address of company as on the invoice should match as with that on shipping documents accompanying the shipment.

We/I undertake that all shipments tendered to FedEx are in compliance with the applicable FedEx Service Guide and Conditions of Carriage available on fedex.com.

We/ I duly declare that the above document is the true copy and verifiable with original KYC document if called upon by customs / government authorities.

Name_____

Sign/Stamped by Authorized Signatory

Upload Instructions for the customers.

1. Please provide the above declaration on your **organization's letter head**.
2. Fill in the details and include your **organization's stamp and signature by authorize signatory**.
3. Upload the PDF of signed and stamped declaration by clicking the upload button.