



Register for CARM



The Canada Border Services Agency (CBSA) Assessment and Revenue Management (CARM) initiative is changing how the CBSA will manage the import of commercial goods into Canada, requiring importers to create a CARM Client Portal (CCP) business account.



BUT FIRST, WHO IS IMPACTED BY CARM?

If you're a business outside Canada exporting commercial goods into Canada and responsible for the payment of any duties and taxes as the Importer of Record (IOR), it's important to take the necessary steps now to help prevent your FedEx Express shipments from being delayed at the border when CARM is fully implemented ([Release 2](#)).

STEP-BY-STEP PROCESS



1

Get a Canadian Business Number (BN) and Import-Export (RM) program account

from the Canada Revenue Agency (CRA) if you don't have one.

WHY? A Canadian BN and RM will enable you to import commercial goods into Canada as the IOR.



2

Log in or register for the CARM Client Portal (CCP)

WHY? Creating a CCP business account will be required to import commercial goods into Canada and enable businesses to transact directly with the CBSA.

- Designate a Business Account Manager (BAM) who will be responsible for creating and managing the account.
- A **GCKey** or a **Sign-in Partner** are your keys to the CCP. **Register your business now.**



3

Delegate Authority to FedEx Express Canada

WHY? This will authorize us to manage your commercial importation activities under CARM.

While signed in, the BAM must approve Federal Express Canada Corporation's Delegation of Authority request within the CCP to confirm the business relationship.

If you have not received our request for delegation of authority in the CCP, please contact the FedEx Clearance Helpline at clearancehelpline@fedex.com.

FedEx Express Canada will also require a completed General Agency Agreement (GAA)/Power of Attorney (POA) to continue managing your commercial importation activities. If you have not completed the required GAA/POA package and need one, [get in touch with us](#).

If you use more than one customs broker, it's important to delegate authority to each customs broker within the CCP.

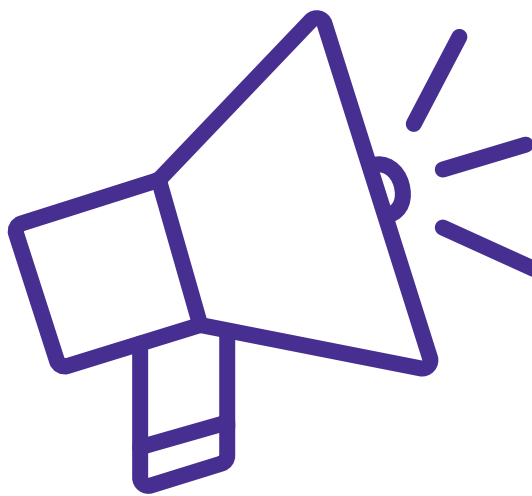


4

Complete the FedEx Express Canada Data Collection Form

for FedEx Express to ensure that we have your current company and contact information.

WHY? This will allow us to accurately provide customs entry filing, and duty and tax assessment services on your behalf.



WHAT'S COMING NEXT?

We will update the steps at fedex.ca/CARM as more requirements for Release 2 are further clarified, so consider bookmarking it.

A few things to keep in mind before Release 2:



1

A Release Prior to Payment (RPP) Bond will be required to obtain the release of imported commercial goods prior to the accounting and payment of any applicable duties and taxes to the CBSA.



2

Starting Release 2, the CCP will offer the option to pay import duties and taxes directly to the CBSA. You will need to advise FedEx Express if you intend to pay the CBSA directly. We will share further details, once they become available.

CARM Resource Rundown

If you require assistance when creating your CARM CCP account, you can [register](#) for a CARM CBSA-led webinar, [review the Onboarding Guide](#), [watch this step-by-step video](#), or [complete the CBSA's Client Support Contact Form](#).

Still have questions?

Email our team of experts at clearancehelpline@fedex.com or visit fedex.ca/CARM.