



Bill of Lading Instructions for Shipments from the U.S. to Mexico (1 of 2)

How do I fill out a Bill of Lading?

If you've never shipped freight, a Bill of Lading can be intimidating. It asks for a lot of info that needs to be as accurate as possible, especially since it's legally binding. Use the step-by-step instructions below to help you complete your form.

		U.S. EXPORT TO MEXICO BILL OF LADING Original---Not Negotiable <small>ALL SERVICES SUBJECT TO THE TERMS AND CONDITIONS OF THE FXF 100 SERIES RULES TARIFF. SEE FEDEX.COM FOR DETAILS. --- QUESTIONS? CALL 1.866.393.4585</small>		Date 1		Shipper's Bill of Lading # 2	
				Purchase Order # 3			
PLACE PRO LABEL HERE		SHIPPER (from) Please provide ZIP codes and phone numbers.		CONSIGNEE (to)		Shipper # 4	
						Shipper #	
Shipper 5		RFC/Tax ID 6		FXF Acct. #		Consignee 7	
Attn. to		Area Code		Phone Number		Attn. to 8	
Address		Area Code		Phone Number		Address	
Address (Store, Dept., Ste., Flr., Apt., Div.)		Address (Store, Dept., Ste., Flr., Apt., Div.)		Address		Address	
City		City		City		City	
State/Province		ZIP/Postal Code		Country		State/Province	
Optional or Additional Service Fees and Charges <input type="checkbox"/> Liftgate <input type="checkbox"/> Inside Pickup <input type="checkbox"/> Limited Access		Optional or Additional Service Fees and Charges <input type="checkbox"/> Liftgate <input type="checkbox"/> Inside Delivery <input type="checkbox"/> Limited Access		Optional or Additional Service Fees and Charges <input type="checkbox"/> Liftgate <input type="checkbox"/> Inside Delivery <input type="checkbox"/> Limited Access		Optional or Additional Service Fees and Charges <input type="checkbox"/> Liftgate <input type="checkbox"/> Inside Delivery <input type="checkbox"/> Limited Access	
Special Instructions 10							
BILL FREIGHT CHARGES TO (if different than above):							
Name 11		FXF Acct. #		Mailing Address			
City		State		ZIP/Postal Code		Country	
Broker/Forwarder Name 12		Street		Area Code		Phone Number	
City, State, Zip		Contact Name/Phone					

- Date:** Enter the month, day, and year the freight was shipped or picked up by FedEx Freight.
- Shipper's Bill of Lading #:** Enter the Bill of Lading number supplied by the Shipper to reference shipment information.
- Purchase Order #:** Enter the Purchase Order number you received from the Consignee/Recipient (the person receiving the shipment) or buyer.
- Shipper #:** Enter the reference number provided by the Shipper.
- Shipper section:** Enter the shipper's name, FedEx Freight account number, attention designation, phone number, and address.
- RFC/Tax ID Shipper:** Enter the Tax ID number for the Shipper.
- Consignee's section:** Enter the Consignee/Recipient's name, FedEx Freight account number, attention designation, phone number, and address.
- RFC/Tax ID Consignee:** Enter the Tax ID number for the Consignee.
- Optional or additional service fees and charges:** Select all that apply for both the Shipper and Consignee sections. It's important that you verify your consignee selection with the consignee. Discrepancies can cause delivery delays and/or additional charges.
You may choose:
 - Liftgate:** A FedEx Freight trailer will require a liftgate to load or unload the shipment.
 - Inside Delivery:** Your shipment will require a pickup or delivery beyond a point directly accessible to the trailer.
 - Limited Access:** Pickup or delivery will need to be made at a limited access location (e.g., school, construction site, military base).
- Special Instructions:** Include any special instructions for the shipment.
- Bill freight charges to:** To bill a third party, list the representatives responsible for paying freight charges, if different from the Shipper or Consignee. Include their contact information and FedEx Freight account number if known.
- Broker section:** Enter the Broker's name, address, contact name, and phone number.



Bill of Lading Instructions for Shipments from the U.S. to Mexico (2 of 2)

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications, and rules that have been established by the carrier and are available to the shipper, on request and to all applicable state and federal regulations, the property described below, in apparent good order, except as noted (contents and condition of contents of packages unknown) marked, consigned, and destined as shown hereon, which said carrier agrees to carry to destination, if on its route, or otherwise to deliver to another carrier on the route to destination. Every service to be performed hereunder shall be subject to all the conditions not prohibited by law, whether printed or written, herein contained, including the conditions on the back hereof, or otherwise referenced, which are hereby agreed to by the shipper and accepted for himself and his assigns.

HANDLING UNITS (H/U)	H/U PKG. TYPE	PIECES	KIND OF PACKAGE, DESCRIPTION OF ARTICLES, SPECIAL MARKS AND EXCEPTIONS (subject to correction)	UNIT OF MEASURE / WEIGHT	PRODUCT CODE	WEIGHT IN LBS. (subject to correction)	NMFC ITEM #	CLASS	CUBE (OPTIONAL)
13	14	15	16	17	18	19	20	21	22

NOTE (1) For transportation while in the U.S., where the rate and carrier's liability for loss or damage may be dependent on value, shippers must state specifically in writing the agreed or declared value of the property as follows: "The agreed or declared value of the property is specifically stated by the shipper to be not exceeding _____ per _____."

Note (2) Liability Limitation for loss or damage on this shipment shall be applicable as provided by contract or in the current NMFC or this carrier's governing tariffs.

NOTE (3) Commodities requiring special or additional care or attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary care. See Sec. 2(e) of NMFC Item 360.

NOTE (4) For transportation portion while in Mexico, see fedex.com Rules Tariff item 420 for the terms and conditions that apply. In Mexico, FEDEX FREIGHT maximum liability shall be the amount of fifty cents of a dollar (0.50 U.S. currency or its equivalent in Mexican currency [pesos] at the rate of exchange which is in effect at the place and on the date of shipment) for each pound that the damaged or lost MERCHANDISE tendered to FEDEX FREIGHT weighs, in a maximum limit of U.S. \$5,000.00 (five thousand dollars 00/100 U.S. currency or its equivalent in Mexican currency [pesos] at the rate of exchange which is in effect at the place and on the date of shipment).

TOTAL HANDLING UNITS: 23 s _____ Pallets _____ Total _____

SERVICE CHARGES ☐ PREPAID ☐ COLLECT

FOR FREIGHT COLLECT SHIPMENTS 24
Subject to Section 7 of conditions of applicability of lading. If this shipment is to be delivered to the consignee, without recourse on the consignor, the consignor shall sign the following statement. The carrier may decline to make delivery of this shipment without payment of freight and all other lawful charges.

Consignor Signature _____

SHIPPER CERTIFICATION 25
I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Shipper Signature _____ Date _____

CARRIER CERTIFICATION 26
Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the DOT emergency response guidebook or equivalent document in the vehicle.

SINGLE SHIPMENT	DATE	DRIVER / EMPLOYEE NUMBER & SIGNATURE
Circle One Y N		

CO231/518-FXF 0023765PM

13. **Handling Units (H/U):** Enter the number of units to be loaded (e.g., 2 pallets).
14. **H/U Pkg. Type:** Enter the type of shipping unit (e.g., pallet, crate, drum).
15. **Pieces:** Enter the total number of pieces (e.g., boxes or items on the pallet) for the shipment.
16. **Kind of package, description of articles, special marks, and exceptions:** Add all that apply: type of shipping unit (e.g., carton, skid, drum); freight description (complete description of the contents); special markings (precautionary markings such as Keep Upright, Freezable, Glass, Do Not Double Stack, etc.); and special instructions (Call Before Delivery, Liftgate Required, etc.).
17. **Unit of Measure/Weight:** Enter the Units of Measure/Weight for the freight being shipped.
18. **Product Code:** Enter the Produce Code for the freight being shipped.
19. **Weight in Lbs.:** Enter the total combined weight of each commodity, including the crate or pallet.
20. **NMFC item #:** Enter the National Motor Freight Classification item number for the commodity type. For help in determining the NMFC item number, contact FedEx Freight Customer Service at 1.866.393.4585.
21. **Class:** Enter the number assigned by NMFC for proper rating. For help in determining NMFC class designation, contact FedEx Freight Customer Service at 1.866.393.4585.
22. **Cube:** Enter cubic feet of the shipment: (L x W x H) in inches, divided by 1,728.
23. **Total Handling Units:** Enter the total number of handling units (e.g., pallets or drums) in the shipment.
24. **For Freight Collect shipments:** Execute this nonrecourse clause when you don't want to be responsible for the inability of the carrier to collect freight charges from the consignee at the destination.
25. **Shipper Certification:** If the shipment contains hazardous materials, you must sign and date this field. It indicates that materials are packaged, labeled, classified, and marked according to U.S. Department of Transportation (DOT) regulations.
26. **Carrier Certification:** If the shipment contains hazardous materials, the agent for the carrier (driver) must sign the field. This declares that the shipment is in accordance with DOT regulations. The section also includes the date, driver's employee number, number of pieces in the shipment, and shipping trailer number for hazardous material shipments.