



## U.S. Postal Service® Endorsements for FedEx SmartPost® Packages

# Available endorsements for FedEx SmartPost® packages classified as Parcel Select® Lightweight

Ancillary Endorsement/ Mail Class	Parcel Select Lightweight
Address Service Requested <sup>1</sup>	<ul style="list-style-type: none"> <li>If the package can be forwarded to a local or out of town address, it will be forwarded at no cost to the recipient. The sender will receive notice of the forwarding address and will be charged \$0.50.</li> <li>If the package cannot be forwarded, it will be returned to the sender. The sender will be charged the weighted postage (weighted postage = 2.472 times either the First-Class Mail® rate for packages 1 – 13 oz. or the Priority Mail® 1 lb. rate for packages 13 – 16 oz.</li> </ul>
Return Service Requested <sup>1</sup>	<ul style="list-style-type: none"> <li>The U.S. Postal Service® (USPS) will not attempt to forward.</li> <li>Packages will be returned to sender at the First-Class Mail rate for packages 1 – 13 oz. or at the Priority Mail 1 lb. rate for 13 – 16 oz.</li> </ul>
Change Service Requested	<ul style="list-style-type: none"> <li>The USPS will not attempt to forward.</li> <li>The USPS will dispose of the package.</li> <li>The sender will receive notice of the new address or the reason for non-delivery and will be charged \$0.50.</li> </ul>
Forwarding Service Requested	<ul style="list-style-type: none"> <li>If the package can be forwarded to a local or out of town address, it will be forwarded, but the sender will not receive notice of new address.</li> <li>If the package cannot be forwarded, it will be returned to the sender. The sender will be charged the weighted postage (weighted postage = 2.472 times either the First-Class Mail rate for packages 1 – 13 oz. or the Priority Mail 1 lb. rate for packages 13 – 16 oz.</li> </ul>

<sup>1</sup> Parcel Select Lightweight packages with Delivery Confirmation™ require either Address Service Requested or Return Service Requested. Parcel Select Lightweight packages without Delivery Confirmation do not require ancillary endorsements, but it is highly recommended. Note: FedEx® electronic shipping solutions automatically include Delivery Confirmation.

- Any Parcel Select Lightweight package without an ancillary endorsement will be disposed of by the USPS.
- “Carrier - Leave If No Response” is a release that authorizes the USPS to leave the package in an unsecured location, such as a porch or stairway, if it does not fit in the mailbox and the recipient is not available to accept the package. It is separate from and can be used in conjunction with one of the four ancillary endorsements because it only applies to packages that are deliverable as addressed. It must appear in the top endorsement position if used in conjunction with an ancillary endorsement.
- Customers who have coded to a FedEx SmartPost Label Specification and are using the USPS Address Change Service must use Address Service Requested or Change Service Requested (notice for Change Service Requested is \$0.28 effective Jan 22, 2012, and is subject to change).
- This information assumes forwarding orders occurred less than 12 months after initial tendering.

# Available endorsements for FedEx SmartPost<sup>®</sup> packages classified as Parcel Select<sup>®</sup>

Ancillary Endorsement/ Mail Class	Parcel Select
Address Service Requested	<ul style="list-style-type: none"> <li>If the package can be forwarded to a local or out of town address, the sender will receive notice of the forwarding address and will be charged \$0.50. The recipient will be charged \$3.00 fee, plus the Parcel Select Nonpresort rate.</li> <li>If the package cannot be forwarded, it will be returned to the sender at the Parcel Select Nonpresort rate, plus a \$3.00 fee. In addition, the sender is responsible for the total forwarding fee, plus postage.</li> </ul>
Return Service Requested	<ul style="list-style-type: none"> <li>The U.S. Postal Service<sup>®</sup> (USPS) will not attempt to forward.</li> <li>Packages will be returned to sender, who will be charged the Parcel Select Nonpresort rate, plus a \$3.00 fee.</li> </ul>
Change Service Requested	<ul style="list-style-type: none"> <li>The USPS will not attempt to forward.</li> <li>The USPS will dispose of the package.</li> <li>The sender will receive notice of the new address or the reason for non-delivery and will be charged \$0.50.</li> </ul>
Forwarding Service Requested	<ul style="list-style-type: none"> <li>If the package can be forwarded to a local or out of town address, it will be forwarded, but the sender will not receive notice of new address and the recipient will be charged a \$3.00 fee plus Parcel Select Nonpresort rate.</li> <li>If the package cannot be forwarded, it will be returned to the sender at the Parcel Select Nonpresort rate, plus a \$3.00 fee. In addition, the sender is responsible for the total forwarding, plus postage, fee.</li> </ul>

- Ancillary endorsements are not required for Parcel Select, but highly recommended.
- Any package without an ancillary endorsement is treated as Forwarding Service Requested.
- “Carrier - Leave If No Response” is a release that authorizes the USPS to leave the package in an unsecured location, such as a porch or stairway, if it does not fit in the mailbox and the recipient is not available to accept the package. It is separate from and can be used in conjunction with one of the four ancillary endorsements because it only applies to packages that are deliverable as addressed. It must appear in the top endorsement position if used in conjunction with an ancillary endorsement.
- Customers who have coded to a FedEx SmartPost Label Specification and are using the USPS Address Change Service must use Address Service Requested or Change Service Requested (notice for Change Service Requested is \$0.28 effective Jan 22, 2012, and is subject to change).
- This information assumes forwarding orders occurred less than 12 months after initial tendering.

# Available endorsements for FedEx SmartPost® packages classified as Bound Printed Matter or Media Mail®

Ancillary Endorsement/ Mail Class	Bound Printed Matter or Media Mail
Address Service Requested	<ul style="list-style-type: none"> <li>• If the package can be forwarded to a local address, it will be at no cost to the recipient. If the package can be forwarded to an out of town address, it will be forwarded as postage due to the recipient at the single piece Bound Printed Matter or Media Mail rate. The sender will receive notice of the new address and will be charged \$0.50.</li> <li>• If the package cannot be forwarded, it will be returned to the sender at the single piece Bound Printed Matter or Media Mail rate.</li> </ul>
Return Service Requested	<ul style="list-style-type: none"> <li>• The U.S. Postal Service® (USPS) will not attempt to forward.</li> <li>• Packages will be returned to sender, who will be charged the single piece Bound Printed Matter or Media Mail rate.</li> </ul>
Change Service Requested	<ul style="list-style-type: none"> <li>• The USPS will not attempt to forward.</li> <li>• The USPS will dispose of the package.</li> <li>• The sender will receive notice of the new address or the reason for non-delivery and will be charged \$0.50.</li> </ul>
Forwarding Service Requested	<ul style="list-style-type: none"> <li>• If the package can be forwarded to a local address, it will be forwarded at no cost to the recipient. If the package can be forwarded to an out of town address, it will be forwarded as postage due to the recipient at the single piece Bound Printed Matter or Media Mail rate.</li> <li>• The sender will not receive notice of the new address.</li> <li>• If the package cannot be forwarded, it will be returned to the sender who will be charged the single piece Bound Printed Matter or Media Mail rate.</li> </ul>

- Ancillary endorsements are not required for Bound Printed Matter or Media Mail, but highly recommended.
- The USPS does not attempt to forward unendorsed Bound Printed Matter; rather, the package is disposed of with no notice provided to the sender.
- The USPS will attempt to forward unendorsed Media Mail, but if the package cannot be forwarded it will be returned to sender at the single piece Media Mail rate.
- “Carrier - Leave If No Response” is a release that authorizes the USPS to leave the package in an unsecured location, such as a porch or stairway, if it does not fit in the mailbox and the recipient is not available to accept the package. It is separate from and can be used in conjunction with one of the four ancillary endorsements because it only applies to packages that are deliverable as addressed. It must appear in the top endorsement position if used in conjunction with an ancillary endorsement.
- Customers who have coded to a FedEx SmartPost Label Specification and are using the USPS Address Change Service must use Address Service Requested or Change Service Requested (notice for Change Service Requested is \$0.28 effective Jan 22, 2012, and is subject to change).
- This information assumes forwarding orders occurred less than 12 months after initial tendering.

# To Obtain More Information About FedEx SmartPost®

- Go to [fedex.com/us/smartpostguide/](http://fedex.com/us/smartpostguide/)
- Contact your account representative

USPS, Parcel Select, First-Class Mail, Priority Mail and Media Mail are registered trademarks of the United States Postal Service. © 2012

