



NON-RADIOACTIVE

2020 DG Checklist

Tracking # _____

Date _____

The continued offering of non-compliant dangerous goods packages may result in the embargo of your dangerous goods shipments by FedEx Express.

DIRECTIONS: Mark the appropriate box for each item to indicate if the shipment complies with the requirement. Check all sides of the package, as applicable.

- | | | | |
|---|--|--|--|
| 1. Shipment not prepared with only the Ground Limited Quantity mark or as ORM-D or ORM-D-AIR. [7.1.D] | <input type="checkbox"/> Y <input type="checkbox"/> N | 24. Shipper's same signature next to amendments and alterations (changes). [8.1.2.6]
NOTE: An insertion in different handwriting or printing is not considered to be an alteration. | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A |
| 2. Shipment acceptable by both origin and destination locations. If A130 , ensure radioactives accepted by origin and destination. [eSRG] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 3. Package in good condition and free of leakage, odor, or external damage . [5.0.2.4.1] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 4. Shipper's Declaration included. [8.0.1.1] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 5. Shipment not forbidden. [4.2] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 6. A20 in blue pages column M: Keep Away From Heat label, declaration statement, and technical name when required per Appendix Tables C.1 or C.2. [7.2.4.5; 8.1.6.9.4 (f)] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A | | |

ON THE DECLARATION

Tracking number may be completed by Shipper or DG Specialist. Shipper must provide 3 copies in English and at least 2 copies with red hatchings. [FX-08]

- | | | | |
|---|--|--|--|
| 7. Typewritten or computer-generated . [FX-07] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 8. Shipper's Declaration prepared per FX-18 (does not apply to 023 shipments or shipments originating in U.S. territories or non-U.S. locations). | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A | | |
| 9. Shipper and Consignee name and full address . For 023 shipments, shipper's address includes country name. [8.1.6.1; 8.1.6.2] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 10. Page of Pages . [8.1.6.4] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 11. Passenger and Cargo Aircraft or Cargo Aircraft Only limitations correctly indicated. [8.1.6.5] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 12. Non-radioactive correctly indicated (except A130). [8.1.6.8] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 13. UN or ID number preceded by prefix " UN " or " ID ". [8.1.6.9.1, Step 1] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 14. Proper Shipping Name , including technical name in parentheses () or "SAMPLE" for ★ entries. UN 2814 or UN 2900 : Technical name in parentheses or "suspected category A infectious substance" in parentheses. [3.11.2; 4.1.2.1 (d); 8.1.6.9.1, Step 2; A140] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 15. Class or Division number(s) , and when 1.4 indicated, Compatibility Group letter included, matching Column C of 4.2. [8.1.6.9.1, Step 3] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 16. Subsidiary hazard(s) in parentheses immediately following class or division, matching Column C of 4.2. [8.1.6.9.1, Step 4] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A | | |
| 17. Packing Group (e.g., I, II, or III), matching column E. If SAMPLE used as technical name, shipper selects most restrictive packing group for Proper Shipping Name. [3.11.1; 8.1.6.9.1, Step 5] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A | | |
| 18. Number of packages and type of packaging (e.g., 1 fibreboard box, 1 box fibreboard, or 1 4G fibreboard box). [8.1.6.9.2, Step 6] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 19. Net quantity or gross weight per package (in metric units), not exceeding Packing Instruction maximum per package. If "sample" is included in proper shipping name, the net quantity does not exceed 2.5 kg. [3.11.3; 8.1.6.9.2, Step 6 (a)] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 20. Packing Instruction number (e.g., 361 or Y prefix for limited quantity e.g., Y441). [8.1.6.9.3] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| 21. Shipment complies with special provisions. [4.2, column M] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A | | |
| 22. 24-hour emergency response telephone number , including international prefix, if required by State or Operator variation. [2.8] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A | | |
| 23. Name, date, and shipper's signature (signature may be typewritten for U.S. domestic shipments, including U.S. territories). [8.1.4.1; 8.1.6.13-15] | <input type="checkbox"/> Y <input type="checkbox"/> N | | |
| | | 25. Number and type of packaging correspond to declaration (not including overpack). [9.1.3 (g)] | <input type="checkbox"/> Y <input type="checkbox"/> N |
| | | 26. Package large enough to support all markings, labels, documentation and none are placed on the bottom of the package. FedEx branded packaging (including brown boxes) not used. [FX-06] | <input type="checkbox"/> Y <input type="checkbox"/> N |
| | | 27. Shipper and Consignee name and full address marked on package. [7.1.4.1 (b)] | <input type="checkbox"/> Y <input type="checkbox"/> N |
| | | 28. UN or ID number preceded by prefix " UN " or " ID ", meets size requirements and corresponds to declaration. [7.1.4.1 (a); 7.1.4.4] | <input type="checkbox"/> Y <input type="checkbox"/> N |
| | | 29. Proper Shipping Name , including technical name in parentheses () or "SAMPLE" for ★ entries, and corresponds to declaration. UN 2814 or UN 2900 : Technical name not required. [7.1.4.1 (a); A140] | <input type="checkbox"/> Y <input type="checkbox"/> N |
| | | 30. Package permitted by Packing Instruction and in H specification packaging , if required. [5.0.1.2 (b)] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A |
| | | 31. H Specification Packaging : Performance rating (X, Y, Z) corresponds with Packing Group (I, II or III) unless further limited by Packing Instruction, Special Permit, or Special Provision (not required on outermost package for Overpack). Handwritten specification markings unacceptable. [6.0.4.2.1 (c)] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A |
| | | 32. H Specification Packaging : | <input type="checkbox"/> N/A |
| | | Enter UN Specification weight limit : _____ kg
(Max weight as listed within the UN Specification marking; e.g. H 4G/x35/S/20/C222) | |
| | | Enter Actual Package gross weight : _____ kg
(Total weight of the package from airbill or package label) | |
| | | Actual package gross weight is LESS THAN OR EQUAL TO the UN specification weight limit (not required for Overpack). [6.0.4.2.1(d)] | <input type="checkbox"/> Y <input type="checkbox"/> N |
| | | 33. More than one package , net quantity or gross weight (in metric units) marked on package. Not applicable to ID 8000 or when contents are same UN #, PSN, packing group, and quantity. [7.1.4.1 (c)] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A |
| | | 34. Dry Ice : Net weight marked on package in kilograms. [7.1.4.1 (d)] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A |
| | | 35. UN 3356 : Package marked with DOT31FP specification marking unless overpacked. [FX-02 (e); USG-18] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A |
| | | 36. UN 3077 or UN 3082 : the Environmentally Hazardous Substance Mark is required. [7.1.5.3] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A |
| | | 37. Primary hazard label(s) , matching column D. Hazard label on same surface and in diamond shape as Proper Shipping Name marking when package dimensions are adequate. [7.2.3; 7.2.6.2.1; 7.2.6.2.5] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A |
| | | 38. Subsidiary hazard label(s) , matching column D, affixed on same surface near hazard label(s) when required and in diamond shape, unless package dimensions inadequate. [7.2.3; 7.2.6.2.3; 7.2.6.2.5] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A |
| | | 39. Cargo Aircraft Only label when required must be affixed on same surface of package near hazard label(s). [7.2.4.2; 7.2.6.3] | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A |



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40. **Markings and label(s)** meeting IATA specifications, correctly applied (not obscured or covering required markings, not folded or wrapped on more than one face of package); irrelevant or contradictory markings/labels removed or obliterated. [7.1; 7.2; 7.3] Y N

LIMITED QUANTITY OR LTD QTY N/A
 "Y" marking not more than 50% smaller (50 mm X 50 mm) than standard size may be used. [Figure 7.1.A]

41. **Limited Quantity "Y" marking** on package when Y packing instruction used. [Figure 7.1.A] Y N
42. **Gross weight** of package must not exceed 30 kg (66 lb), unless Overpacked. [2.7.4.2] Y N

EXPLOSIVES (CLASS 1) N/A

43. If International Priority Freight (IPF) or 023 air waybill, required by state variation (e.g. Singapore), or originating in a non-U.S. location, FedEx pre-approval required. [FX-01 (a)] Y N N/A
44. Approval if required by State or Operator variation: Y N N/A
- Approval number on declaration for UN 0503, Safety Devices
 - CA, FC, EX approval number on package and/or declaration other than Safety Devices
 - IHC, NSN or DOT-SP: on declaration and (when required by Special Permit) marked on package; paperwork accompanies shipment
 - not required for ammunition, including Cartridges, Small Arms [8.1.6.9.4 (b), (d); USG-05; USG-16; CFR49: 172.202 (a), 172.320]
45. **Primary hazard label** for explosives includes Compatibility Group letter (may be handwritten). [7.2.3.3 (b)] Y N
46. **Net Explosive Mass** (NEC, NEM, NEQ, or NEW) shown on declaration and equal to or less than the net weight. [8.1.6.9.2, Step 6 (i); Appendix A] Y N
47. **Packing Instruction 101:** Competent Authority (CA) statement on declaration. Y N N/A
48. **Fireworks** (UN 0336 or UN 0337): Declaration includes Classification reference by appropriate Competent Authority (e.g. GB/HSE123456, USA EX20091234, etc.). [8.1.6.11.5] Y N N/A

GASES (CLASS 2) N/A
 Labels of reduced size may be affixed to the shoulder of a compressed gas cylinder.

49. Specification markings stamped, engraved or etched on **cylinder**. [6.4.2.7.1; applicable packing instruction] Y N N/A
50. **UN 1070, UN 1072, UN 2451, UN 3156, or UN 3157:** Rigid outer packaging and marked DOT-31FP. (Not required on outermost package for Overpack). [FX-02 (e); USG-18] Y N N/A
51. **UN 1057 Lighters (excludes lighter refills):** Approval number on declaration and marked on package if to, from, or within the U.S. only. [8.1.6.9.4; USG-07] Y N N/A
52. **Packing Instruction 202:** N/A
- a. Cryogenic label. [7.2.4.3] [7.4.C] Y N
 - b. "DO NOT DROP - HANDLE WITH CARE" on package. [7.1.4.1 (f)] Y N
 - c. "KEEP UPRIGHT" at 120-degree intervals around package **OR** on each side. [7.1.4.1 (f)] Y N
 - d. Two Package Orientation labels (Up Arrows). [7.1.4.1 (f)] Y N
 - e. Instructions to be followed in event of emergency, delay, or if shipment is unclaimed. [7.1.4.1 (f)] Y N

DANGEROUS WHEN WET (DIVISION 4.3) PRIMARY OR SUBSIDIARY HAZARD N/A
 (For international shipments destined to the U.S., HAL at FedEx staffed facility unless limited quantity.)

53. **U.S. domestic shipments (including Puerto Rico):** DOT-SP approval number indicated on declaration and marked on package. Copy of DOT-SP letter provided. [FX-02 (d)] Y N N/A
54. **U.S. domestic shipments** (including Puerto Rico): Net quantity or gross weight (in metric units) as allowed per DOT-SP letter. Y N N/A

TOXICS (DIVISION 6.1) PRIMARY OR SUBSIDIARY HAZARD N/A

55. **International shipments:** Packing Group I or II (except UN 1230, Methanol), package must meet packing group I performance standards. [FX-02 (a)] Y N N/A
56. **U.S. domestic shipments (including Puerto Rico):** Packing Group I or II (except UN1230, Methanol), DOT-SP approval number indicated on declaration and marked on package. Copy of DOT-SP letter provided. [FX-02 (a)] Y N N/A
57. **U.S. domestic shipments (including Puerto Rico):** Net quantity or gross weight (in metric units) as allowed per DOT-SP letter. Y N N/A

INFECTIOUS SUBSTANCES (DIVISION 6.2) N/A
 Labels may be reduced by 50% (50 mm X 50 mm). [7.2.2.3.1]

58. **Name and telephone number of person responsible** for shipment on declaration and package. [7.1.4.1 (e); 8.1.6.11.4] Y N
59. **(H)** (package type code) Class 6.2. (Not required on outermost package for Overpack). [6.5.3.1.2] Y N

ALL PACKED IN ONE N/A

60. **Dangerous goods compatible.** [5.0.2.11(b); Table 9.3.A; FedEx Combined Loading Chart] Y N
61. **"All Packed in One"** and **packaging type** on declaration. [8.1.6.9.2, Step 6 (f)] Y N
62. When required, **"Q" value** (to one decimal place) shown on declaration and does not exceed 1.0. See 2.7.5.6 (e) and 5.0.2.11 (h) for exceptions. [2.7.5.6 (f); 8.1.6.9.2 (g)] Y N N/A
63. When **different DG** are **All Packed in One** and require multiple hazard labels, labels adjacent to each other (not opposite side). [7.2.6.2.4] Y N N/A

OVERPACKS N/A

64. **Dangerous goods compatible.** [5.0.1.5.1; Table 9.3.A; FedEx Combined Loading Chart] Y N
65. **"Overpack Used"** on declaration. [8.1.6.9.2, Step 7] Y N
66. **"Overpack"** on package when marking(s) and label(s) not visible. [7.1.7.1] Y N
67. When **different DG** are packed in **same Overpack** and require multiple hazard labels, labels adjacent to each other (not opposite side). [7.2.6.2.4] Y N N/A
68. **More than one Overpack used,** unique identification mark (tracking number may be used) and total quantity of DG by UN number (including unit of measure) on both declaration and package. [7.1.7.3; Figure 8.1.L and 8.1.M] Y N N/A

GENERAL

69. **023 air waybill** (IP1, IXF, ATA): Correct statements, as appropriate, in Handling Information box. [8.2.2] Y N N/A
70. If required, **Competent Authority (CA) or DOT-SP approval number** indicated on declaration and approval document attached when needed and complies with special permit/CA requirements. [8.1.6.9.4] Y N N/A



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- 71. Complies with all other applicable **State** and **Operator variations**. [2.8] Y N
- 72. If USG-04, **"RQ"** is indicated before or after basic description on declaration when marked on the package. **"RQ"** is marked on package when on declaration. Y N N/A

If there are any discrepancies indicated, your shipment cannot be transported by FedEx Express. In the U.S., this shipment is returned to the Shipper using DOT-SP 14691. In the U.S., call 1.800.GoFedEx and press "81" then "4" for assistance. For non-U.S. locations, please contact your local Customer Service representative.

ACCEPTED **REJECTED**

Inspected By _____ Employee # _____

Shipper Contact Name _____

Shipper Contact Phone # _____

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