

Complete Guide to EFT Payments

Signing up for electronic funds transfer (EFT) payments is a six-step process.

1. Sign in to your FedEx account at <u>fedex.com/en-us/customer-</u> <u>support/claims.html</u>.



2. Click Start a Claim.



3. Navigate to <u>Claims Preferences</u> in the File and Manage Claims section.

FedEx Claims					Claims Preferences	? Help
File and Manag	ge Claims					
File Claim(s)	File Batch Claims	View My Claims	Reports			
Tracking/PRO No	umber Shipm	ent Information	Your	Information	Review	

4. Add your FedEx account to your claims profile.

FedEx Claims	? Help
Manage FedEx Accounts	
Apply permissions 🗸	• Add an Account
	Claim status email notifications

5. In the Manage FedEx Accounts section, navigate to the Payment Default section and select Electronic Funds Transfer (EFT) as payment method.

edEx Claims	? Help				
Manage FedEx Accounts					
Apply permissions and televistic to	Add an Account				
Administration Access	Notification Permissions				
Claims administrator 🔹 🕜	Claim status email notifications Enable Notifications Disable Notifications				
Additional Users First Name Last Name Email	Preferred contact Email v Method				
	Payment Default				
	Payment method				

6. Enter the required bank account information.

7. Click Save.

EFT Support:

Need help? <u>Ask FedEx</u> (Your Virtual Support Assistant), try our live chat or give us a call! Contact phone: 1.800.GoFedEx 1.800.463.3339

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